

**PONTESBURY PARISH COUNCIL**  
**Finance & General Purposes Committee**  
**Held on Zoom Video Conference**  
**At 7pm on 9 December 2020**

**PRESENT**

Cllr D Fletcher, Cllr J Pritchard, Cllr N Hignett, Cllr A Hodges, Cllr P Heywood and Cllr N Lewis

**CLERK:** Debbie Marais

**No members of the public were present.**

**FGP1.20 APOLOGIES FOR ABSENCE**

Cllr J Pritchard, Cllr B Morris, Cllr R Martinali and Cllr P Bradbury

**FGP2.20 DECLARATIONS OF INTEREST AND DISPENSATIONS**

None

**FGP3.20 MINUTES OF COUNCIL**

The minutes were submitted and circulated as read. It was proposed by Cllr A Hodges and seconded by Cllr N Lewis and **RESOLVED** that the minutes of the Finance & General Purposes Committee Meeting held on 4<sup>th</sup> December 2019 be approved and signed as a correct record

**FGP4.20 PUBLIC QUESTIONS AND COMMENTS**

None

**FGP5.20 FIXED ASSET REGISTER**

It was **RESOLVED** to recommend to Full Council meeting on 14/12/2020 that the Fixed Asset Register as prepared by Clerk be approved.

**FGP6.20 RISK ASSESSMENT (ORGANISATIONAL AND FINANCIAL) AND BUSINESS CONTINUITY PLAN**

It was **RESOLVED** to recommend to Full Council meeting on 14/12/2020 that the Risk Assessment (Organisational and Financial) and the Business Continuity Plan, as prepared by Clerk be approved.

**FGP7.20 COVID BUSINESS GRANT OF £10,000 FROM SHROPSHIRE COUNCIL**

It was **RESOLVED** to recommend to Full Council meeting on 14/12/2020 that this grant be used as part of the 2021-22 budget for The Pavilion Community Hub to mitigate loss of income and additional costs in 2020-21.

**FGP8.20 CCLA FUND**

It was **RESOLVED** to recommend to Full Council meeting on 14/12/2020 that delegated

authority be approved for Cllrs Hignett, Evans, Fletcher and Clerk to initiate use of CCLA Fund for parish council funds not covered currently by the Financial Services Compensation Fund. The exact amount to be transferred to the fund will be reported to the January Full Council Meeting. The fund will be carefully monitored and reviewed if interest rates become negative. Fund allows next day withdrawal of funds without incurring penalties.

**FGP9.20 DRAFT PARISH COUNCIL STRATEGIC PLAN 2021-2024**

It was **RESOLVED** to recommend to Full Council meeting on 14/12/2020 that the draft plan be approved and adopted with some amendments suggested by Cllr A Hodges to include statements about increased engagement and communications with all settlements within the parish, not just Pontesbury village.

**FGP10.20 FINANCIAL BUDGET FOR 2021-22**

The Clerk presented members with an outline of expected expenditure for 2021-22 which was reviewed including expenditure for the current and previous financial years. Members were informed that the budget and precept levy for the financial year 2021-22 would need to be approved at the Full Council meeting on 11<sup>TH</sup> January 2021.

**RESOLVED:**

- 1. That the budget as prepared by the Finance & General Purposes Committee be noted**
- 2. That the budget forms the basis of the discussions at Full Council on 11<sup>th</sup> January 2021**

The meeting closed at 8.40pm.

**Signed .....**  
**Chairman**

**Date .....**