

Pontesbury Parish Council

**NOTICE IS HEREBY GIVEN THAT A MEETING OF PONTESBURY PARISH COUNCIL
WILL TAKE PLACE ON MONDAY 13th May 2019 AT MARY WEBB SCHOOL AT 7.30PM**

AGENDA

- 1 ELECTION OF CHAIRMAN FOR 2019/20**
- 2 ELECTION OF VICE CHAIRMAN FOR 2019/20**
- 3 DECLARATIONS OF ACCEPTANCE OF OFFICE** – to be signed by the Chairman and Vice Chairman.
- 4 APOLOGIES FOR ABSENCE**
- 5 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 6 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 7 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 8th April 2019
- 8 TERMS OF REFERENCE FOR COMMITTEES**
- 9 COMMITTEES AND STEERING GROUPS**– to consider appointment of members
- 10 APPOINTMENT OF REPRESENTATIVES** - appointment of representatives to serve on outside bodies
- 11 DATES AND TIMES OF ORDINARY MEETINGS** - To confirm the dates and times of ordinary meetings
- 12 CORPORATE GOVERNANCE** – To adopt updated documents:
- 13 POLICE MATTERS** – SNT newsletter to be sent out before meeting
- 14 SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr R Evans
- 15 PLANNING**
- 16 FINANCE & GENERAL PURPOSES COMMITTEE** -To approve recommendations Of 9/5/19 meeting
 - 16.1 Note Internal Audit report and approve actions to be taken
 - 16.2 Audit Annual Return for the year ended 31 March 2019 – to approve the Annual Governance Statement
 - 16.3 Approve following End of Year Accounts;
 - a) 2018-10 Receipts & Payments
 - b) 2018-19 Year End band reconciliation
 - c) 2018-19 Year End budgeting report
 - d) Annual financial report and Explanation of Variance
 - 16.4 Audit Annual Return – to approve the finance report & accounting statements for 2019/20 (*paper to follow*)
 - 16.5 Earmarked & General reserves for 2019-20
 - 16.6 General Reserves Policy – to approve and adopt the draft General Reserves policy (*paper to follow*)
 - 16.7 Easement monies – to approve recommendation about how to use these funds (*paper to follow*)
 - 16.8 Parish Council Bank Account – to approve recommendations on how best to meet requirements of Financial Services Compensation Scheme
- 17 COMMUNITY HUB WORKING GROUP:**

To receive verbal report and update from the Community Hub Working Group to include;

 - 17.1 Approval in principle of two additional car parking spaces
 - 17.2 Approval of installation of a shower
 - 17.3 Approval of name for Community Hub building
 - 17.4 Approval of Cllr P Bradbury joining the Pontesbury Parish Council Community Hub Working Group
- 18 STATUTORY BUSINESS/FINANCE**
 - 18.1 Receipts – to note income since the last meeting
 - 18.2 Payments for approval
 - 18.3 Approve £140 for Planning Committee Chair and Clerk to attend SALC Neighbourhood Plan training day
 - 18.4 Approve £27 for Clerk to attend SALC GDPR training session 24/5/19
 - 18.5 Approve £54 for two people to attend Planning and CIL training 7/6/19
 - 18.6 Approve £27 for SALC 'Fundamentals of being a Councillor' for Cllr P Bradbury on 22/5/19
 - 18.7 Approve continuation of Streetlight Joint Energy Agreement with Shropshire Council for 2019-20 with annual payment of £6177.60 (+VAT) in four quarterly installments of £1544.41+VAT.
 - 18.8 Consider grant request from Pontesbury Sports Association
- 20 SALC REQUEST FOR FEEDBACK ON ENVIRONMENTAL MAINTENANCE GRANT SYSTEM –**
- 21 ROAD SAFETY ISSUES IN PONTESBURY**
- 22 FEEDBACK FROM SALC AREA MEETING 11/4/19** – to receive and note a verbal report from Cllr D Fletcher
- 23 CHAIRMAN'S COMMUNICATION AND CORRESPONDENCE RECEIVED**
- 24 CLERK'S REPORT** – to receive a written report from the Parish Clerk
- 25 PARISH BUSINESS** – matters to be reported
- 26 EXCLUSION OF THE PUBLIC for 27. NALC NATIONAL SALARY AWARD** – to approve amendment
- 27 DATE AND TIME OF NEXT MEETING** – 10th June 2019 at Cruckton Village Hall, Cruckmeole starting at 7.30pm