

**Pontesbury Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

8 April 2024 (2024-2025)

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Other Admin costs	08/04/2024		CB1 - Unity Current /	Expenses	Expenses	Employee 2	X	52.55		52.55
2	Health & Safety testing - Pavili	08/04/2024		CB2 - Lloyds Pavilion	Pavilion Maintenanc	Repairs and Maintenance	Shropshire Council PSG	S	260.77	52.15	312.92
2	Repairs & maintenance - Pavili	08/04/2024		CB2 - Lloyds Pavilion	Pavilion Maintenanc	Repairs and Maintenance	Shropshire Council PSG	S	56.20	11.24	67.44
3	IT support	08/04/2024		CB1 - Unity Current /	Cyber Training & E	IT support	Shroptech	X	117.50		117.50
3	Training	08/04/2024		CB1 - Unity Current /	Cyber Training & E	IT support	Shroptech	X	94.00		94.00
4	Grounds maintenance	08/04/2024		CB1 - Unity Current /	March maintenanc	Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
5	Cleaning and Sanitary Supplies	08/04/2024		CB1 - Unity Current /	Q2 Public Toilets	Cleaning & Maintenance	Healthmatic Ltd	S	991.37	198.27	1,189.64
6	Data sim card/ICO/Admin	08/04/2024		CB1 - Unity Current /	Software, hardwar	ANPR Data Sim	ANPRcheQ	S	960.00	192.00	1,152.00
7	Consultancy fees	08/04/2024		CB1 - Unity Current /	April Consultancy	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
8	HR Support	08/04/2024		CB1 - Unity Current /	Annual Support Fe	HR Support	Worknest Ltd	S	2,500.00	500.00	3,000.00
9	Parish Council Insurance	08/04/2024		CB1 - Unity Current /	HR Insurance	Insurance	Worknest Ltd	Z	117.50		117.50
9	Parish Council Insurance	08/04/2024		CB1 - Unity Current /	HR Insurance	Insurance	Worknest Ltd	S	55.00	11.00	66.00
10	Business rates - Pavilion	01/04/2024		CB2 - Lloyds Pavilion	Payment 1 of 10	Non Domestic Rates	Shropshire Council	X	1,611.75		1,611.75
11	Flowerbeds	08/04/2024		CB1 - Unity Current /	Flower bed mainte	Weeding flower beds	SP Garden and Property Se	X	54.40		54.40
12	Printing - Newsletter	08/04/2024		CB1 - Unity Current /	April newsletter	Newsletter printing	New Era Printing Ltd	Z	579.00		579.00
13	Refuse & sanitary collections -	28/04/2024		CB1 - Unity Current /	March invoice	Refuse Collection	Veolia	S	30.45	6.09	36.54
14	Furniture & equipment - Pavili	08/04/2024		CB2 - Lloyds Pavilion	New office	Office door	Glen Speake Windows	S	541.67	108.33	650.00
15	Training	08/04/2024		CB1 - Unity Current /	Biodiversity trainin	Training	SALC	X	35.00		35.00
16	Other Admin costs	08/04/2024		CB1 - Unity Current /	Staff expenses	Expenses	Employee 1	X	144.96		144.96
17	Cleaning - Holiday cover	08/04/2024		CB2 - Lloyds Pavilion	Holiday cleaning c	Cleaning & Maintenance	Healthmatic Ltd	S	36.00	7.20	43.20
18	Water rates - Pavilion	17/04/2024		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	20.76	2.30	23.06
19	Refuse & sanitary collections -	08/04/2024		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
20	Room Hire	08/04/2024		CB1 - Unity Current /	Annual Parish Mee	Room Hire	Pontesbury Public Hall	X	45.00		45.00
21	Salaries and On Costs - Pavili	19/04/2024		CB1 - Unity Current /	April payroll	Salary	Employee 2	X	1,209.45		1,209.45
22	Salaries and On Costs - Admini	19/04/2024		CB1 - Unity Current /	April payroll	Salary	Employee 4	X	776.82		776.82
23	Sports Area Lease	08/04/2024		CB1 - Unity Current /	Sports area lease	Lease	Shropshire Council	X	10.00		10.00
24	Salaries and On Costs - Admini	19/04/2024		CB1 - Unity Current /	April payroll	Salary	Employee 1	X	2,532.58		2,532.58
25	Salaries and On Costs - Admini	19/04/2024		CB1 - Unity Current /	April payroll	Salary	Employee 3	X	1,676.60		1,676.60
26	Salaries and On Costs - Admini	19/04/2024		CB1 - Unity Current /	April payroll	Pension Payments	Shropshire County Pension	X	1,836.32		1,836.32
26	Salaries and On Costs - Pavili	19/04/2024		CB1 - Unity Current /	April payroll	Pension Payments	Shropshire County Pension	X	382.03		382.03
27	Heating & Lighting - Pavilion	10/04/2024		CB2 - Lloyds Pavilion		Gas Supply	British Gas Lite	L	204.78	10.24	215.02
<b>Total</b>									<b>17,503.53</b>	<b>1,213.03</b>	<b>18,716.56</b>