

PAYMENTS (AWAITING AUTHORISATION) LIST

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/03/2025 - 20/03/2025				Confidential			10,381.52		10,381.52
63	Cleaning - Bus shelters	13/05/2024		CB1 - Unity Current	Q4 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	85.00		85.00
63	Cleaning - Bus shelters	13/05/2024		CB1 - Unity Current	Q4 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
168	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current	Q1 cleaning	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
168	Cleaning - Bus shelters	01/08/2024		CB1 - Unity Current	Q1 cleaning	Bus shelter cleaning	D M Hughes	X	85.00		85.00
256	Cleaning - Bus shelters	14/10/2024		CB1 - Unity Current	Q2 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	-85.00		-85.00
256	Cleaning - Bus shelters	14/10/2024		CB1 - Unity Current	Q2 Bus shelter cle	Bus shelter cleaning	D M Hughes	X	85.00		85.00
355	Admin & expenses - Neighbour	16/01/2025		CB1 - Unity Current	Neighbourhood Pl	Web Hosting and Support	Shroptech	X	60.00		60.00
391	Insurance - Pavilion	13/02/2025		CB2 - Lloyds Pavilion		Buildings insurance (7 months)	Clear Councils Insurance	Z	837.69		837.69
431	Heating & Lighting - Pavilion	15/02/2025		CB1 - Unity Current	Pavilion Electricity	Electricity Supply	British Gas Lite	L	184.84	9.24	194.08
393	Repairs - Pavilion	17/02/2025		CB2 - Lloyds Pavilion	Pavilion toilet	Plumbing repair	Phil Griffiths	X	93.40		93.40
394	Carbon Reduction Measures	20/02/2025		CB2 - Lloyds Pavilion	Final payment	Solar PV & Battery Installation	Severn Valley Renewables	S	7,900.00	1,580.00	9,480.00
397	Other Admin costs	10/03/2025		CB1 - Unity Current	Amazon order	Files	Office Star Ltd	S	14.99	3.00	17.99
398	Other Admin costs	10/03/2025		CB1 - Unity Current		Paper	Sounds Wholesale Ltd	S	24.01	4.80	28.81
399	Other Admin costs	10/03/2025		CB1 - Unity Current		To do pads	Booghe Toys Ltd	S	17.46	3.49	20.95
400	Other Admin costs	10/03/2025		CB1 - Unity Current		Stationery	Amazon EU - UK Branch	S	39.19	7.84	47.03
408	Clerk & Finance Support	10/03/2025		CB1 - Unity Current	WorkNest Risk Ass	Clerk Support	Gillian Bailey	X	211.11		211.11
433	Parish Council Insurance	10/03/2025		CB1 - Unity Current	Cyber Package	Cyber liability insurance	Clear Councils Insurance	X	410.25		410.25
433	Parish Council Insurance	10/03/2025		CB1 - Unity Current	Cyber Package	Cyber liability insurance	Clear Councils Insurance	X	-410.25		-410.25
432	Training	10/03/2025		CB1 - Unity Current		Training	SALC	X	75.00		75.00
392	Training	10/03/2025		CB1 - Unity Current	RFO training	VAT training	SALC	Z	35.00		35.00
395	General repairs & maintenance	10/03/2025		CB1 - Unity Current	Amazon order	Graffiti remover	Eroofing Ltd	S	7.49	1.50	8.99
413	Printing - Newsletter	10/03/2025		CB1 - Unity Current	March edition	Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
423	Flowerbeds	10/03/2025		CB1 - Unity Current		Flower beds	SP Garden and Property Se	X	54.40		54.40
420	Grounds maintenance	10/03/2025		CB1 - Unity Current		Grounds Maintenance	M.I & T.E.M Pritchard	S	471.50	94.30	565.80
396	Signage - Play area	10/03/2025		CB1 - Unity Current	Amazon order	Dog signs	Safety First Display Ltd	S	12.48	2.49	14.97
409	Repairs & maintenance - public	10/03/2025		CB1 - Unity Current	Public toilets	Repair toilet locking system	Locsafe Security Systems	S	95.00	19.00	114.00
418	Electricity - Streetlights	10/03/2025		CB1 - Unity Current	Joint energy Q4	Streetlight electricity	Shropshire Council	S	880.63	176.13	1,056.76
401	Admin & expenses & legal fees	10/03/2025		CB2 - Lloyds Pavilion		Stationery	Raza Collections Ltd	S	4.12	0.83	4.95
407	Cleaning - Bus shelters	10/03/2025		CB1 - Unity Current	Bus shelter cleanin	Bus shelter cleaning	Mr W E Hughes	X	340.00		340.00
424	H & S testing & planned maint	10/03/2025		CB2 - Lloyds Pavilion	Asbestos surveys/	Repairs and Maintenance	Shropshire Council PSG	S	322.43	64.49	386.92
410	Heating & Lighting - Pavilion	10/03/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	312.16	15.61	327.77
411	Heating & Lighting - Pavilion	10/03/2025		CB1 - Unity Current	Pavilion Electricity	Electricity Supply	British Gas Lite	L	126.96	6.35	133.31
402	Supplies & incidentals - Pavilior	10/03/2025		CB2 - Lloyds Pavilion		Nematodes	Ready Steady Defend Ltd	S	9.99	2.00	11.99

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414	Refuse & sanitary collections -	10/03/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.32	5.06	30.38
415	Consultancy fees	10/03/2025		CB1 - Unity Current /	12th of 12 consult:	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
403	Consultancy fees	10/03/2025		CB1 - Unity Current /	7th Consultancy p:	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
404	Consultancy fees	10/03/2025		CB1 - Unity Current /	11th Consultancy &	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
405	Consultancy fees	10/03/2025		CB1 - Unity Current /	9th Consultancy fe	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
406	Consultancy fees	10/03/2025		CB1 - Unity Current /	10th Consultancy f	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
404	Data sim card/ICO/Admin	10/03/2025		CB1 - Unity Current /	11th Consultancy &	ANPR camera project consular	ANPRcheQ	Z	15.65		15.65
419	Cleaning - Holiday cover	10/03/2025		CB2 - Lloyds Pavilion	Holiday cleaning c	Cleaning & Maintenance	Healthmatic Ltd	S	36.00	7.20	43.20
412	Water rates - Pavilion	12/03/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	Z	10.96		10.96
412	Water rates - Pavilion	12/03/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	S	13.73	2.75	16.48
417	Electricity -Public toilets	15/03/2025		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	30.33	1.52	31.85
416	Electricity - Streetlights	15/03/2025		CB1 - Unity Current /	School Green stree	Electricity Supply	British Gas Lite	L	35.02	1.75	36.77
427	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 3	X	69.00		69.00
428	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 2	X	9.45		9.45
426	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 4	X	45.50		45.50
425	Other Admin costs	20/03/2025		CB1 - Unity Current /	March payroll	Salary & expenses	Employee 1	X	84.48		84.48
422	Refuse & sanitary collections -	30/03/2025		CB1 - Unity Current /		Refuse Collection	Veolia	S	31.85	6.37	38.22
421	Fees and Subscriptions	31/03/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	X	10.50		10.50
Total									23,891.41	2,089.97	25,981.38

Prepared by: _____

Name and Role

Date: _____

Approved by: _____

Name and Role

Date: _____

Approved by: _____

Name and Role

Date: _____