

Pontesbury Parish Council

13 October 2025 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/10/2025 - 20/10/2025				Confidential			10,382.41		10,382.41
215	Heating & Lighting - Pavilion	06/08/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	17.44	0.87	18.31
210	Fees and Subscriptions	19/08/2025		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	X	8.50		8.50
226	Heating & Lighting - Pavilion	11/09/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	18.44	0.92	19.36
211	Fees and Subscriptions	19/09/2025		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	X	8.50		8.50
209	Heating & Lighting - Pavilion	07/10/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	30.03	1.50	31.53
243	Other Admin costs	13/10/2025		CB1 - Unity Current		Stationery	Viking Office UK Ltd	S	31.15	6.23	37.38
228	Fees and Subscriptions	13/10/2025		CB1 - Unity Current	Mapping facility	Annual Subscription	Parish Online	S	152.00	30.40	182.40
222	Training	13/10/2025		CB1 - Unity Current	Finance training &	Committee training	SALC	Z	91.00		91.00
238	Printing - Newsletter	13/10/2025		CB1 - Unity Current		Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
219	Flowerbeds	13/10/2025		CB1 - Unity Current		Flower beds	SP Garden and Property Se	X	54.40		54.40
220	Flowerbeds	13/10/2025		CB1 - Unity Current	Clear flower beds	Flower beds	SP Garden and Property Se	X	70.00		70.00
229	Grounds maintenance	13/10/2025		CB1 - Unity Current	September mainte	Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
216	Cleaning and Sanitary Supplies	13/10/2025		CB1 - Unity Current	Q4 cleaning contra	Cleaning public toilets	Healthmatic Ltd	S	1,074.63	214.93	1,289.56
230	Repairs & maintenance - Street	13/10/2025		CB1 - Unity Current	Remove shield	Streetlight repairs/LED	Highline Electrical Ltd	S	66.00	13.20	79.20
239	Cleaning - Bus shelters	13/10/2025		CB1 - Unity Current	Q2 Bus shelter cle	Bus shelter cleaning	J Sandells	X	170.00		170.00
227	Repairs - Pavilion	13/10/2025		CB2 - Lloyds Pavilion		Repairs to water boiler	Shropshire Council PSG	S	143.66	28.73	172.39
223	Repairs - Pavilion	13/10/2025		CB2 - Lloyds Pavilion	Replace damaged	Library WOW Panel	FG Library Products Ltd	S	345.00	69.00	414.00
221	Refuse & sanitary collections -	13/10/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
214	Consultancy fees	13/10/2025		CB1 - Unity Current	6th consultancy fe	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
240	Cleaning - Bus shelters	13/10/2025		CB1 - Unity Current	Q2 Bus shelter cle	Bus shelter cleaning	W G Manley	X	170.00		170.00
241	Cleaning - Bus shelters	13/10/2025		CB1 - Unity Current	Q2 Bus shelter cle	Bus shelter cleaning	Mr W E Hughes	X	85.00		85.00
242	Admin & expenses & legal fees	13/10/2025		CB2 - Lloyds Pavilion	Amazon order	Wall planner	D-Mart Group (UK) Ltd	S	4.92	0.98	5.90
244	Supplies & incidentals - Pavilio	13/10/2025		CB2 - Lloyds Pavilion		Janitorial supplies	Border Janitorial Supplies	S	36.56	7.31	43.87
218	Electricity -Public toilets	14/10/2025		CB1 - Unity Current	Public Toilets Elect	Electricity Supply	British Gas Lite	L	58.00	2.90	60.90
218	Electricity -Public toilets	14/10/2025		CB1 - Unity Current	Public Toilets Elect	Electricity Supply	British Gas Lite	L	-26.80	-1.34	-28.14
217	Electricity - Streetlights	14/10/2025		CB1 - Unity Current	School Green stree	Electricity Supply	British Gas Lite	L	58.45	2.92	61.37
217	Electricity - Streetlights	14/10/2025		CB1 - Unity Current	School Green stree	Electricity Supply	British Gas Lite	L	-28.21	-1.41	-29.62
213	Water rates - Pavilion	16/10/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	Z	35.54		35.54
213	Water rates - Pavilion	16/10/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	S	60.12	12.02	72.14
234	Other Admin costs	20/10/2025		CB1 - Unity Current	October salary	Salary & Expenses	Employee 2	X	18.20		18.20
233	Other Admin costs	20/10/2025		CB1 - Unity Current	October salary	Salary & Expenses	Employee 1	X	47.12		47.12
231	Other Admin costs	20/10/2025		CB1 - Unity Current	October salary	Salary & Expenses	Employee 3	X	177.20		177.20
232	Other Admin costs	20/10/2025		CB1 - Unity Current	October salary	Salary & Expenses	Employee 4	X	27.00		27.00

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224	Refuse & sanitary collections -	30/10/2025		CB1 - Unity Current /		Refuse Collection	Veolia	S	39.75	7.95	47.70
225	Fees and Subscriptions	31/10/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	X	10.65		10.65
212	Business rates - Pavilion	01/11/2025		CB2 - Lloyds Pavilion	November instalme	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
Total									16,312.47	532.27	16,844.74

Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role