

Pontesbury Parish Council

12 January 2026 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/01/2026 - 20/01/2026				Confidential			11,354.41		11,354.41
321	Heating & Lighting - Pavilion	10/12/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	159.10	7.96	167.06
318	Furniture & equipment - Pavilio	11/12/2025		CB7 - Equals Card (R		Cordless Vacuum cleaner	Argos	S	157.50	31.50	189.00
319	Admin & expenses & legal fees	18/12/2025		CB7 - Equals Card (R	Deputy Clerk's carr	Physical card	Equals Money UK	S	10.00	2.00	12.00
317	Fees and Subscriptions	19/12/2025		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	E	8.50		8.50
314	Fees and Subscriptions	31/12/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	E	11.40		11.40
327	Heating & Lighting - Pavilion	10/01/2026		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	207.76	10.39	218.15
328	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Clerk Membership	Annual Subscription	SLCC	Z	379.00		379.00
329	IT support	12/01/2026		CB1 - Unity Current /	Back ups/licenses	IT support and licenses	Shroptech	X	251.78		251.78
334	Other Admin costs	12/01/2026		CB1 - Unity Current /	Finance printer	Printer cartridge	Cartridge Save	S	16.97	3.40	20.37
345	Office equipment	12/01/2026		CB1 - Unity Current /	DM & NY	Chairs	Office Furniture Direct	S	181.06	36.21	217.27
346	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Public Open Space	Legal Fees	Lanyon Bowdler LLP	S	6.00	1.20	7.20
346	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Public Open Space	Legal Fees	Lanyon Bowdler LLP	Z	45.00		45.00
347	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Data Protection Of	Data Protection Services	JDH Business Services Ltd	S	477.00	95.40	572.40
333	Election Expenses	12/01/2026		CB1 - Unity Current /	Election May 25	Election Fee	Shropshire Council	Z	625.00		625.00
348	Website hosting & domain	12/01/2026		CB1 - Unity Current /	Neighbourhood Pl	Web Hosting and Support	Shroptech	X	62.00		62.00
332	Grounds maintenance	12/01/2026		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
316	Repairs & maintenance - Street	12/01/2026	74.25.7	CB1 - Unity Current /		Column replacement	EON Energy Solutions Ltd	S	2,136.74	427.35	2,564.09
315	Electricity - Streetlights	12/01/2026		CB1 - Unity Current /	Joint energy Q3	Streetlight electricity	Shropshire Council	S	909.54	181.91	1,091.45
344	Public Toilet Refurbishment	12/01/2026		CB1 - Unity Current /	Valuation 2	Refurbishment of public toilets	Shuker Building & Developi	S	7,493.94	1,498.79	8,992.73
320	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Water boiler/gas ir	Repairs and Maintenance	Shropshire Council PSG	S	206.15	41.23	247.38
331	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Pavilion windows	Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00
330	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Tea boiler & toilet	Repairs and Maintenance	Shropshire Council PSG	S	12.34	2.47	14.81
320	Repairs - Pavilion	12/01/2026		CB2 - Lloyds Pavilion	Water boiler/gas ir	Repairs and Maintenance	Shropshire Council PSG	S	82.99	16.60	99.59
330	Repairs - Pavilion	12/01/2026		CB2 - Lloyds Pavilion	Tea boiler & toilet	Repairs and Maintenance	Shropshire Council PSG	S	1,754.19	350.84	2,105.03
325	Refuse & sanitary collections -	12/01/2026		CB3 - Unity Savings /		Refuse Collection	Veolia	S	31.85	6.37	38.22
335	Refuse & sanitary collections -	12/01/2026		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
323	Electricity -Public toilets	15/01/2026		CB3 - Unity Savings /	Public toilets	Electricity Supply	British Gas Lite	L	31.05	1.55	32.60
322	Electricity - Streetlights	15/01/2026		CB3 - Unity Savings /	School Green stree	Electricity Supply	British Gas Lite	L	31.50	1.58	33.08
324	Heating & Lighting - Pavilion	15/01/2026		CB1 - Unity Current /	Public toilets	Electricity Supply	British Gas Lite	L	145.61	7.28	152.89
326	Water rates - Pavilion	16/01/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	12.93		12.93
326	Water rates - Pavilion	16/01/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	18.91	3.78	22.69
340	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 2	X	21.35		21.35
338	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 1	X	88.24		88.24

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339	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 4	X	50.80		50.80
337	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 3	X	102.30		102.30
Total									27,704.47	2,848.12	30,552.59

Prepared by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role

Approved by: _____

Date: _____

Name and Role