

Pontesbury Parish Council

12 January 2026 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

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Voucher	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/01/2026 - 20/01/2026				Confidential			11,354.41		11,354.41
321	Heating & Lighting - Pavilion	10/12/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	159.10	7.96	167.06
318	Furniture & equipment - Pavilion	11/12/2025		CB7 - Equals Card (R		Cordless Vacuum cleaner	Argos	S	157.50	31.50	189.00
319	Admin & expenses & legal fees	18/12/2025		CB7 - Equals Card (R	Deputy Clerk's car	Physical card	Equals Money UK	S	10.00	2.00	12.00
317	Fees and Subscriptions	19/12/2025		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	E	8.50		8.50
314	Fees and Subscriptions	31/12/2025		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	E	11.40		11.40
327	Heating & Lighting - Pavilion	10/01/2026		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	207.76	10.39	218.15
328	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Clerk Membership	Annual Subscription	SLCC	Z	379.00		379.00
329	IT support	12/01/2026		CB1 - Unity Current /	Back ups/licenses	IT support and licenses	ShropTech	X	251.78		251.78
334	Other Admin costs	12/01/2026		CB1 - Unity Current /	Finance printer	Printer cartridge	Cartridge Save	S	16.97	3.40	20.37
345	Office equipment	12/01/2026		CB1 - Unity Current /	DM & NY	Chairs	Office Furniture Direct	S	181.06	36.21	217.27
346	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Public Open Space	Legal Fees	Lanyon Bowdler LLP	S	6.00	1.20	7.20
346	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Public Open Space	Legal Fees	Lanyon Bowdler LLP	Z	45.00		45.00
347	Fees and Subscriptions	12/01/2026		CB1 - Unity Current /	Data Protection Of	Data Protection Services	JDH Business Services Ltd	S	477.00	95.40	572.40
333	Election Expenses	12/01/2026		CB1 - Unity Current /	Election May 25	Election Fee	Shropshire Council	Z	625.00		625.00
348	Website hosting & domain	12/01/2026		CB1 - Unity Current /	Neighbourhood Plz	Web Hosting and Support	ShropTech	X	62.00		62.00
332	Grounds maintenance	12/01/2026		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
316	Repairs & maintenance - Street	12/01/2026	74.25.7	CB1 - Unity Current /		Column replacement	EON Energy Solutions Ltd	S	2,136.74	427.35	2,564.09
315	Electricity - Streetlights	12/01/2026		CB1 - Unity Current /	Joint energy Q3	Streetlight electricity	Shropshire Council	S	909.54	181.91	1,091.45
344	Public Toilet Refurbishment	12/01/2026		CB1 - Unity Current /	Valuation 2	Refurbishment of public toilets	Shuker Building & Develop	S	7,493.94	1,498.79	8,992.73
320	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Water boiler/gas ir	Repairs and Maintenance	Shropshire Council PSG	S	206.15	41.23	247.38
331	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Pavilion windows	Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00
330	H & S testing & planned mainte	12/01/2026		CB2 - Lloyds Pavilion	Tea boiler & toilet	Repairs and Maintenance	Shropshire Council PSG	S	12.34	2.47	14.81
320	Repairs - Pavilion	12/01/2026		CB2 - Lloyds Pavilion	Water boiler/gas ir	Repairs and Maintenance	Shropshire Council PSG	S	82.99	16.60	99.59
330	Repairs - Pavilion	12/01/2026		CB2 - Lloyds Pavilion	Tea boiler & toilet	Repairs and Maintenance	Shropshire Council PSG	S	1,754.19	350.84	2,105.03
325	Refuse & sanitary collections -	12/01/2026		CB3 - Unity Savings /		Refuse Collection	Veolia	S	31.85	6.37	38.22
335	Refuse & sanitary collections -	12/01/2026		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
323	Electricity -Public toilets	15/01/2026		CB3 - Unity Savings /	Public toilets	Electricity Supply	British Gas Lite	L	31.05	1.55	32.60
322	Electricity - Streetlights	15/01/2026		CB3 - Unity Savings /	School Green stree	Electricity Supply	British Gas Lite	L	31.50	1.58	33.08
324	Heating & Lighting - Pavilion	15/01/2026		CB1 - Unity Current /	Public toilets	Electricity Supply	British Gas Lite	L	145.61	7.28	152.89
326	Water rates - Pavilion	16/01/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	12.93		12.93
326	Water rates - Pavilion	16/01/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	18.91	3.78	22.69
340	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 2	X	21.35		21.35
338	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 1	X	88.24		88.24

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339	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 4	X	50.80		50.80
337	Other Admin costs	20/01/2026		CB1 - Unity Current /	January payroll	Salary & Expenses	Employee 3	X	102.30		102.30
								Total	27,704.47	2,848.12	30,552.59

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role