

# Pontesbury Parish Council

9 June 2025 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

| Vouche | Code                              | Date                    | Minute           | Bank                  | Cheque No            | Description                   | Supplier                   | VAT Type | Net       | VAT    | Total     |
|--------|-----------------------------------|-------------------------|------------------|-----------------------|----------------------|-------------------------------|----------------------------|----------|-----------|--------|-----------|
|        | Staff Costs - Confidential        | 09/06/2025 - 20/06/2025 |                  |                       |                      | Confidential                  |                            |          | 11,779.85 |        | 11,779.85 |
| 95     | Electricity -Public toilets       | 14/05/2025              |                  | CB1 - Unity Current   | Public Toilets Elect | Electricity Supply            | British Gas Lite           | L        | 29.48     | 1.47   | 30.95     |
| 96     | Electricity - Streetlights        | 14/05/2025              |                  | CB1 - Unity Current   | School Green Stree   | Streetlight electricity       | British Gas Lite           | L        | 29.72     | 1.49   | 31.21     |
| 84     | Office equipment                  | 05/06/2025              |                  | CB2 - Lloyds Pavilion | Deputy Clerk's Lap   | Laptop                        | Shroptech                  | X        | 329.00    |        | 329.00    |
| 72     | Heating & Lighting - Pavilion     | 05/06/2025              |                  | CB2 - Lloyds Pavilion | Pavilion Gas         | Gas Supply                    | British Gas Lite           | S        | 40.62     | 8.12   | 48.74     |
| 66     | Audit (External/Internal)         | 09/06/2025              |                  | CB1 - Unity Current   | Year end audit       | Internal Audit                | JDH Business Services Ltd  | S        | 394.00    | 78.80  | 472.80    |
| 67     | Website hosting & domain          | 09/06/2025              |                  | CB1 - Unity Current   | .gov.uk domain       | IT support and licenses       | Shroptech                  | X        | 49.00     |        | 49.00     |
| 67     | Website development               | 09/06/2025              |                  | CB1 - Unity Current   | .gov.uk domain       | IT support and licenses       | Shroptech                  | X        | 211.50    |        | 211.50    |
| 67     | IT support                        | 09/06/2025              |                  | CB1 - Unity Current   | .gov.uk domain       | IT support and licenses       | Shroptech                  | X        | 99.00     |        | 99.00     |
| 78     | Printing - Newsletter             | 09/06/2025              | 206.24 & 11.25.1 | CB1 - Unity Current   | June edition 24 pa   | Newsletter printing           | New Era Printing Ltd       | Z        | 440.00    |        | 440.00    |
| 80     | Flowerbeds                        | 09/06/2025              |                  | CB1 - Unity Current   | May maintenance      | Flower beds                   | SP Garden and Property Se  | X        | 54.40     |        | 54.40     |
| 81     | Grounds maintenance               | 09/06/2025              |                  | CB1 - Unity Current   |                      | Grounds Maintenance           | M.I & T.E.M Pritchard      | S        | 575.66    | 115.13 | 690.79    |
| 86     | Flowerbeds                        | 09/06/2025              |                  | CB1 - Unity Current   | Clear flower beds    | Flower beds                   | SP Garden and Property Se  | X        | 70.00     |        | 70.00     |
| 67     | Website - Pavilion                | 09/06/2025              |                  | CB1 - Unity Current   | .gov.uk domain       | IT support and licenses       | Shroptech                  | X        | 35.28     |        | 35.28     |
| 70     | Testing & surveys - Streetlights  | 09/06/2025              |                  | CB1 - Unity Current   |                      | Streetlight condition survey  | Highline Electrical Ltd    | S        | 550.00    | 110.00 | 660.00    |
| 75     | Supplies & incidentals - Pavilior | 09/06/2025              |                  | CB2 - Lloyds Pavilion | Accident preventio   | Expandable barriers           | Biri Trading UK Ltd        | S        | 83.32     | 16.66  | 99.98     |
| 76     | Electricity - Streetlights        | 09/06/2025              |                  | CB1 - Unity Current   | Joint energy Q1      | Streetlight electricity       | Shropshire Council         | S        | 904.94    | 180.99 | 1,085.93  |
| 77     | Refuse & sanitary collections -   | 09/06/2025              |                  | CB2 - Lloyds Pavilion |                      | Sanitary collection           | Border Janitorial Supplies | S        | 25.90     | 5.18   | 31.08     |
| 78     | Community Support/CIL             | 09/06/2025              | 206.24 & 11.25.1 | CB1 - Unity Current   | June edition 24 pa   | Newsletter printing           | New Era Printing Ltd       | X        | 151.00    |        | 151.00    |
| 78     | Communication and Marketing       | 09/06/2025              | 206.24 & 11.25.1 | CB1 - Unity Current   | June edition 24 pa   | Newsletter printing           | New Era Printing Ltd       | Z        | 465.00    |        | 465.00    |
| 82     | H & S testing & planned mainte    | 09/06/2025              |                  | CB2 - Lloyds Pavilion | Planned maintenar    | Repairs and Maintenance       | Shropshire Council PSG     | S        | 491.50    | 98.30  | 589.80    |
| 68     | Consultancy fees                  | 09/06/2025              |                  | CB1 - Unity Current   | 2nd consultancy pi   | ANPR camera project consular  | ANPRcheQ                   | S        | 74.25     | 14.85  | 89.10     |
| 69     | Data sim card/ICO                 | 09/06/2025              |                  | CB1 - Unity Current   | Annual charges       | ANPR Data Sim and Software li | ANPRcheQ                   | S        | 960.00    | 192.00 | 1,152.00  |
| 87     | Consultancy fees                  | 09/06/2025              |                  | CB1 - Unity Current   | 3rd consultancy pa   | ANPR camera project consular  | ANPRcheQ                   | S        | 74.25     | 14.85  | 89.10     |
| 71     | Water rates - Pavilion            | 10/06/2025              |                  | CB2 - Lloyds Pavilion | Pavilion water       | Water bill                    | WaterPlus                  | S        | 16.18     | 3.24   | 19.42     |
| 71     | Water rates - Pavilion            | 10/06/2025              |                  | CB2 - Lloyds Pavilion | Pavilion water       | Water bill                    | WaterPlus                  | Z        | 11.44     |        | 11.44     |
| 73     | Electricity - Streetlights        | 10/06/2025              |                  | CB1 - Unity Current   | School Green stree   | Electricity Supply            | British Gas Lite           | L        | 50.03     | 2.50   | 52.53     |
| 73     | Electricity - Streetlights        | 10/06/2025              |                  | CB1 - Unity Current   | School Green stree   | Electricity Supply            | British Gas Lite           | L        | -29.72    | -1.49  | -31.21    |
| 74     | Electricity -Public toilets       | 10/06/2025              |                  | CB1 - Unity Current   | Public Toilets Elect | Electricity Supply            | British Gas Lite           | L        | 54.24     | 2.71   | 56.95     |
| 74     | Electricity -Public toilets       | 10/06/2025              |                  | CB1 - Unity Current   | Public Toilets Elect | Electricity Supply            | British Gas Lite           | L        | -29.48    | -1.47  | -30.95    |
| 97     | Heating & Lighting - Pavilion     | 17/06/2025              |                  | CB1 - Unity Current   | Pavilion Electricity | Electricity Supply            | British Gas Lite           | L        | 125.65    | 6.28   | 131.93    |
| 97     | Heating & Lighting - Pavilion     | 17/06/2025              |                  | CB1 - Unity Current   | Pavilion Electricity | Electricity Supply            | British Gas Lite           | L        | 18.00     | 0.90   | 18.90     |
| 97     | Heating & Lighting - Pavilion     | 17/06/2025              |                  | CB1 - Unity Current   | Pavilion Electricity | Electricity Supply            | British Gas Lite           | X        | -50.00    |        | -50.00    |
| 88     | Other Admin costs                 | 20/06/2025              |                  | CB1 - Unity Current   | June Payroll         | Salary & Expenses             | Employee 2                 | X        | 18.20     |        | 18.20     |

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|--------|---------------------------------|------------|--------|-----------------------|-----------------|--------------------|--------------------|----------|-----------|--------|-----------|
| 89     | Other Admin costs               | 20/06/2025 |        | CB1 - Unity Current / | June Payroll    | Salary & Expenses  | Employee 1         | X        | 82.24     |        | 82.24     |
| 90     | Other Admin costs               | 20/06/2025 |        | CB1 - Unity Current / | June Payroll    | Salary & Expenses  | Employee 3         | X        | 66.80     |        | 66.80     |
| 91     | Other Admin costs               | 20/06/2025 |        | CB1 - Unity Current / | June Payroll    | Salary & Expenses  | Employee 4         | X        | 38.40     |        | 38.40     |
| 91     | Office equipment                | 20/06/2025 |        | CB1 - Unity Current / | June Payroll    | Salary & Expenses  | Employee 4         | X        | 62.00     |        | 62.00     |
| 83     | Refuse & sanitary collections - | 30/06/2025 |        | CB1 - Unity Current / |                 | Refuse Collection  | Veolia             | S        | 42.16     | 8.43   | 50.59     |
| 85     | Business rates - Pavilion       | 01/07/2025 |        | CB2 - Lloyds Pavilion | July instalment | Non Domestic Rates | Shropshire Council | X        | 1,609.00  |        | 1,609.00  |
| Total  |                                 |            |        |                       |                 |                    |                    |          | 20,002.81 | 858.94 | 20,861.75 |

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Role

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
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