

Pontesbury Parish Council

09 March 2026 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

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Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/03/2026 - 20/03/2026				Confidential			11,386.74		11,386.74
349	Furniture & equipment - Pavilio	09/02/2026		CB2 - Lloyds Pavilion	Amazon order	Storage box	Best Buy Enterprise Ltd	S	11.02	2.20	13.22
394	Office equipment	16/02/2026		CB1 - Unity Current /	Finance laptop	Laptop	Shroptech	X	369.00		369.00
393	Fees and Subscriptions	17/02/2026		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	X	8.50		8.50
395	Consultancy fees	19/02/2026		CB1 - Unity Current /	11th Consultancy f	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
425	Training	05/03/2026		CB6 - Equals Card (C	Mental Health Wor	Training course	Skills for Work	S	30.00	6.00	36.00
409	Parish community grants	05/03/2026		CB1 - Unity Current /	Shed for Pontesbu	shed	Woodlands Home & Garde	S	610.82	122.16	732.98
392	Other Admin costs	09/03/2026		CB1 - Unity Current /	Deputy Clerk's prin	Printer cartridge	Cartridge Save	S	35.69	7.14	42.83
402	IT support	09/03/2026		CB1 - Unity Current /	Finance laptop & M	IT support and licenses	Shroptech	X	255.00		255.00
427	Audit (External/Internal)	09/03/2026		CB1 - Unity Current /	Interim Audit	Internal Audit	JDH Business Services Ltd	S	380.00	76.00	456.00
391	Electricity - Streetlights	09/03/2026		CB1 - Unity Current /	Joint energy Q4	Streetlight electricity	Shropshire Council	S	909.50	181.90	1,091.40
397	Cleaning and Sanitary Supplies	09/03/2026		CB1 - Unity Current /	Public toilets	Toliet roll dispenser and suppli	Border Janitorial Supplies	S	61.90	12.38	74.28
399	Public Toilet Refurbishment	09/03/2026		CB2 - Lloyds Pavilion	Pavilion	A4 poster holders	Amazon EU - UK Branch	S	26.23	5.25	31.48
399	Public Toilet Refurbishment	09/03/2026		CB2 - Lloyds Pavilion	Pavilion	A4 poster holders	Amazon EU - UK Branch	Z	4.99		4.99
400	Public Toilet Refurbishment	09/03/2026		CB2 - Lloyds Pavilion	Amazon order	A4 outdoor poster holders	My Shopfittings Ltd	S	33.32	6.66	39.98
401	Tree & Hedge maintenance	09/03/2026	135.25.1	CB1 - Unity Current /	Sports field tree w	Tree work	Wood Matters	S	635.00	127.00	762.00
405	Repairs & maintenance - Street	09/03/2026	74.25.8	CB1 - Unity Current /	EMR CIL Streetligh	Column replacement	EON Energy Solutions Ltd	S	1,068.37	213.67	1,282.04
406	Public Toilet Refurbishment	09/03/2026		CB1 - Unity Current /	Public toilets	Poster paper	Shropshire Design and Prin	S	108.00	21.60	129.60
410	Public Toilet Refurbishment	09/03/2026		CB1 - Unity Current /	Public toilet signs	Command strips	Amazon EU - UK Branch	S	12.90	2.59	15.49
411	Public Toilet Refurbishment	09/03/2026		CB1 - Unity Current /	Public toilet keys	key tags	Wolfix Ltd	S	7.60	1.53	9.13
415	Cleaning and Sanitary Supplies	09/03/2026		CB1 - Unity Current /	Q2 2026 - final qu	Cleaning public toilets	Healthmatic Ltd	S	1,033.00	206.60	1,239.60
416	Grounds maintenance	09/03/2026		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
417	Printing - Newsletter	09/03/2026		CB1 - Unity Current /		Newsletter printing	New Era Printing Ltd	Z	742.00		742.00
390	Supplies & incidentals - Pavilio	09/03/2026		CB2 - Lloyds Pavilion	Pavilion Cleaning	cleaning products	Border Janitorial Supplies	S	114.45	22.89	137.34
403	Heating & Lighting - Pavilion	09/03/2026		CB2 - Lloyds Pavilion	Pavilion gas	Gas Supply	British Gas Lite	L	239.67	11.98	251.65
412	H & S testing & planned mainte	09/03/2026		CB2 - Lloyds Pavilion	Legionella	legionella monitoring	Shropshire Council PSG	S	153.93	30.79	184.72
396	Consultancy fees	09/03/2026		CB1 - Unity Current /	12th Consultancy f	ANPR camera project consular	ANPRcheQ	S	74.25	14.85	89.10
398	Cleaning - Holiday cover	09/03/2026		CB1 - Unity Current /	Pavilion cleaning	cleaning - holiday cover	Healthmatic Ltd	S	77.00	15.40	92.40
414	Carbon Zero Projects	09/03/2026		CB1 - Unity Current /	Wildflower project	Wildflower seeds	RL Wildflower Seeds Ltd	S	145.00	29.00	174.00
404	Electricity -Public toilets	12/03/2026		CB1 - Unity Current /	Toilets electricity	Electricity Supply	British Gas Lite	L	139.29	6.96	146.25
404	Electricity -Public toilets	12/03/2026		CB1 - Unity Current /	Toilets electricity	Electricity Supply	British Gas Lite	L	-124.64	-6.23	-130.87
408	Electricity - Streetlights	13/03/2026		CB1 - Unity Current /	School Green elect	Electricity Supply	British Gas Lite	L	174.66	8.73	183.39
408	Electricity - Streetlights	13/03/2026		CB1 - Unity Current /	School Green elect	Electricity Supply	British Gas Lite	L	-126.39	-6.33	-132.72
407	Heating & Lighting - Pavilion	15/03/2026		CB1 - Unity Current /	Pavilion electricity	Electricity Supply	British Gas Lite	L	237.88	11.89	249.77

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407	Heating & Lighting - Pavilion	15/03/2026		CB1 - Unity Current /	Pavilion electricity	Electricity Supply	British Gas Lite	L	-159.47	-7.97	-167.44
426	Water rates - Pavilion	19/03/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	19.18	3.84	23.02
426	Water rates - Pavilion	19/03/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	13.17		13.17
418	Other Admin costs	20/03/2026		CB1 - Unity Current /	March Payroll	Salary & Expenses	Employee 3	X	180.60		180.60
419	Other Admin costs	20/03/2026		CB1 - Unity Current /	March Payroll	Salary & Expenses	Employee 1	X	140.48		140.48
420	Other Admin costs	20/03/2026		CB1 - Unity Current /	March Payroll	Salary & Expenses	Employee 4	X	71.91		71.91
421	Other Admin costs	20/03/2026		CB1 - Unity Current /	March Payroll	Salary & Expenses	Employee 2	X	15.60		15.60
413	Refuse & sanitary collections -	30/03/2026		CB1 - Unity Current /		Refuse Collection	Veolia	S	33.05	6.61	39.66
								Total	19,799.11	1,265.07	21,064.18

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

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