

Pontesbury Parish Council

9 February 2026 (2025-2026)

PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/02/2026 - 20/02/2026				Confidential			11,385.16		11,385.16
355	Supplies & incidentals - Pavilion	22/12/2025		CB1 - Unity Current /	Pavilion expenses	Expenses	Employee 2	X	28.10		28.10
352	Training	15/01/2026		CB1 - Unity Current /	Data Protection -D	Staff training	SALC	Z	40.00		40.00
351	Supplies & incidentals - Pavilion	15/01/2026		CB2 - Lloyds Pavilion	Amazon order	Oat milk sachets	Sweet Addicts Ltd	Z	16.99		16.99
353	Consultancy fees	15/01/2026		CB1 - Unity Current /	10th Consultancy f	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
356	Fees and Subscriptions	18/01/2026		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	X	8.50		8.50
354	Fees and Subscriptions	31/01/2026		CB1 - Unity Current /		Bank Charges	Unity Trust Bank	X	9.00		9.00
389	Office equipment	05/02/2026		CB7 - Equals Card (R	Finance printer	Printer	HP Store	S	49.99	10.00	59.99
359	Heating & Lighting - Pavilion	05/02/2026		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	423.45	21.17	444.62
359	Heating & Lighting - Pavilion	05/02/2026		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	-207.76	-10.39	-218.15
350	Other Admin costs	09/02/2026		CB2 - Lloyds Pavilion	Amazon order	Paper	Omnia Enterprises Ltd	S	14.99	3.00	17.99
360	Fees and Subscriptions	09/02/2026		CB1 - Unity Current /	Year end health ch	Year end health check	Starboard Systems	S	129.00	25.80	154.80
357	Training	09/02/2026		CB1 - Unity Current /	Asset managemen	Staff training	NALC	S	35.00	7.00	42.00
374	Training	09/02/2026		CB1 - Unity Current /	Data Protection Pt	Staff training	SALC	Z	45.00		45.00
369	General repairs & maintenance	09/02/2026		CB1 - Unity Current /	Habberley Noticebo	Install noticeboard	Nigel Pugh Building and La	X	240.00		240.00
366	Printing - Newsletter	09/02/2026		CB1 - Unity Current /	February newswlett	Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
364	Grounds maintenance	09/02/2026		CB1 - Unity Current /		Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
365	Tree & Hedge maintenance	09/02/2026		CB1 - Unity Current /	Tree safety work	Tree maintenance	Wood Matters	S	1,185.00	237.00	1,422.00
368	Repairs & maintenance - Play a	09/02/2026		CB1 - Unity Current /	Pirate ship, mattin	Play area maintenance	Nigel Pugh Building and La	X	800.00		800.00
370	Repairs & maintenance - BMX	09/02/2026		CB1 - Unity Current /	Track repairs	BMX repairs	Nigel Pugh Building and La	X	380.00		380.00
372	Public Toilet Refurbishment	09/02/2026		CB1 - Unity Current /	Final payment	Refurbishment of public toilets	Shuker Building & Develop	S	10,907.76	2,181.55	13,089.31
367	Repairs & maintenance - Bus sl	09/02/2026	198.24.2	CB1 - Unity Current /	Bus shelter refurbis	bus shelter repairs	Nigel Pugh Building and La	X	865.00		865.00
349	Furniture & equipment - Pavilio	09/02/2026		CB2 - Lloyds Pavilion	Amazon order	Storage box	Best Buy Enterprise Ltd	S	11.02	2.20	13.22
377	H & S testing & planned mainte	09/02/2026		CB2 - Lloyds Pavilion	Emergency lighting	Repairs and Maintenance	Shropshire Council PSG	S	576.37	115.27	691.64
371	Repairs - Pavilion	09/02/2026		CB2 - Lloyds Pavilion	Patio, paths & doo	Patio clean & repairs	Nigel Pugh Building and La	X	445.00		445.00
358	Supplies & incidentals - Pavilion	09/02/2026		CB2 - Lloyds Pavilion	Whiteboard & stor	Stationery	Viking Office UK Ltd	S	89.33	17.88	107.21
375	Refuse & sanitary collections -	09/02/2026		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
385	Cleaning - Bus shelters	09/02/2026		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	W G Manley	X	170.00		170.00
386	Cleaning - Bus shelters	09/02/2026		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	J Sandells	X	170.00		170.00
387	Cleaning - Bus shelters	09/02/2026		CB1 - Unity Current /	Q3 bus shelter cle	Bus shelter cleaning	Mr W E Hughes	X	85.00		85.00
362	Electricity -Public toilets	15/02/2026		CB1 - Unity Current /	Public Toilets Elect	Electricity Supply	British Gas Lite	L	33.45	1.67	35.12
363	Electricity - Streetlights	15/02/2026		CB1 - Unity Current /	School Green Stree	Electricity Supply	British Gas Lite	L	33.94	1.70	35.64
373	Heating & Lighting - Pavilion	16/02/2026		CB1 - Unity Current /	Pavilion Electricity	Electricity Supply	British Gas Lite	L	159.47	7.97	167.44
361	Water rates - Pavilion	16/02/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	S	13.72	2.74	16.46

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361	Water rates - Pavilion	16/02/2026		CB2 - Lloyds Pavilion		Water bill	WaterPlus	Z	10.18		10.18
381	Other Admin costs	20/02/2026		CB1 - Unity Current	February Payroll &	Salary & Expenses	Employee 2	X	20.80		20.80
379	Other Admin costs	20/02/2026		CB1 - Unity Current	February Payroll &	Salary & Expenses	Employee 1	X	111.36		111.36
380	Other Admin costs	20/02/2026		CB1 - Unity Current	February Payroll &	Salary & Expenses	Employee 4	X	44.80		44.80
378	Other Admin costs	20/02/2026		CB1 - Unity Current	February Payroll &	Salary & Expenses	Employee 3	X	206.70		206.70
388	Fees and Subscriptions	28/02/2026		CB1 - Unity Current		Bank Charges	Unity Trust Bank	X	11.25		11.25
376	Refuse & sanitary collections -	02/03/2026		CB1 - Unity Current		Refuse Collection	Veolia	S	33.05	6.61	39.66
Total									29,847.43	2,766.33	32,613.76

Prepared by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role

Approved by: _____ Date: _____
Name and Role