

## Pontesbury Parish Council

8 December 2025 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	19/12/2025	19/12/2025			Confidential			11,383.66		11,383.66
289	Heating & Lighting - Pavilion	15/10/2025		CB1 - Unity Current		Electricity Supply	British Gas Lite	L	292.82	14.64	307.46
289	Heating & Lighting - Pavilion	15/10/2025		CB1 - Unity Current		Electricity Supply	British Gas Lite	L	-78.58	-3.93	-82.51
290	Furniture & equipment - Pavilio	22/10/2025		CB7 - Equals Card (R	Kitchen door	Door handle	Screwfix Direct Ltd	S	9.41	1.88	11.29
291	Flowerbeds	13/11/2025		CB1 - Unity Current		Planting spring bedding	Shrewsbury Town Council	S	460.37	92.07	552.44
305	Fees and Subscriptions	18/11/2025		CB2 - Lloyds Pavilion		Bank Charges	Lloyds Bank plc	X	8.50		8.50
306	Chairman's Allowance	08/12/2025		CB1 - Unity Current	Chair's Allowance	Chairman's Allowance	PPC	X	400.00		400.00
294	Printing - Newsletter	08/12/2025		CB1 - Unity Current	Double Xmas editi	Newsletter printing	New Era Printing Ltd	Z	742.00		742.00
303	Grounds maintenance	08/12/2025		CB1 - Unity Current		Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
304	Cleaning and Sanitary Supplies	08/12/2025		CB1 - Unity Current	Public toilets	Cleaning public toilets	Healthmatic Ltd	S	1,033.00	206.60	1,239.60
295	Admin & expenses & legal fees	08/12/2025		CB2 - Lloyds Pavilion	Pavilion printer	printer cartridges	Cartridge Save	S	130.94	26.19	157.13
295	Admin & expenses & legal fees	08/12/2025		CB2 - Lloyds Pavilion	Pavilion printer	printer cartridges	Cartridge Save	S	-19.68	-3.94	-23.62
301	H & S testing & planned mainte	08/12/2025		CB2 - Lloyds Pavilion	Pavilion gutters	Gutter clean	Dirty2Clean	S	208.33	41.67	250.00
292	Refuse & sanitary collections -	08/12/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
296	Consultancy fees	08/12/2025		CB1 - Unity Current	9th Consultancy fe	ANPR camera project consultar	ANPRcheQ	S	74.25	14.85	89.10
297	Heating & Lighting - Pavilion	10/12/2025		CB1 - Unity Current	Pavilion Electricity	Electricity Supply	British Gas Lite	L	144.27	7.21	151.48
299	Electricity -Public toilets	15/12/2025		CB1 - Unity Current	Public Toilets Elect	Electricity Supply	British Gas Lite	L	30.18	1.51	31.69
298	Electricity - Streetlights	15/12/2025		CB1 - Unity Current	School Green Elect	Electricity Supply	British Gas Lite	L	30.60	1.53	32.13
293	Water rates - Pavilion	18/12/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	Z	13.17		13.17
293	Water rates - Pavilion	18/12/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	S	19.18	3.84	23.02
310	Other Admin costs	19/12/2025		CB1 - Unity Current	December salary	Salary & Expenses	Employee 3	X	128.40		128.40
309	Other Admin costs	19/12/2025		CB1 - Unity Current	December salary	Salary & Expenses	Employee 1	X	111.36		111.36
307	Other Admin costs	19/12/2025		CB1 - Unity Current	December salary	Salary & Expenses	Employee 2	X	20.80		20.80
308	Other Admin costs	19/12/2025		CB1 - Unity Current	December salary	Salary & Expenses	Employee 4	X	54.74		54.74
311	Chairman's Allowance	19/12/2025		CB1 - Unity Current	December salary	hmrc deductions	HMRC	X	100.00		100.00
302	Refuse & sanitary collections -	30/12/2025		CB1 - Unity Current		Refuse Collection	Veolia	S	31.85	6.37	38.22
300	Business rates - Pavilion	01/01/2026		CB2 - Lloyds Pavilion	January instalment	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
<b>Total</b>									<b>17,540.13</b>	<b>530.80</b>	<b>18,070.93</b>

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Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role