

# Pontesbury Parish Council

12 May 2025 (2025-2026)

## PAYMENTS (AWAITING AUTHORISATION) LIST

*This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.*

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
	Staff Costs - Confidential	20/05/2025 - 20/05/2025				Confidential			10,773.35		10,773.35
33	Carbon Zero Projects	17/04/2025	204.24.3	CB1 - Unity Current /		Shropshire Hills Landscape Tru	Shropshire Hills Landscape	X	250.00		250.00
65	Admin & expenses & legal fees	19/04/2025		CB2 - Lloyds Pavilion	March charges	Bank Charges	Lloyds Bank plc	X	8.50		8.50
37	Parish Council Insurance	24/04/2025		CB1 - Unity Current /	Legal expenses ins	Legal expenses insurance	Worknest Ltd	Z	117.50		117.50
37	Parish Council Insurance	24/04/2025		CB1 - Unity Current /	Legal expenses ins	Legal expenses insurance	Worknest Ltd	S	65.00	13.00	78.00
35	Website hosting & domain	24/04/2025		CB1 - Unity Current /	Gov.uk domain reg	Web Hosting and Support	Information Solutions	S	25.00	5.00	30.00
38	Business rates - Pavilion	01/05/2025		CB2 - Lloyds Pavilion	May instalment	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
44	Training - Pavilion staff & volur	08/05/2025		CB2 - Lloyds Pavilion	IOSH Managing Sa	IOSH Training	British Safety Council	S	250.00	50.00	300.00
39	Heating & Lighting - Pavilion	09/05/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	S	273.39	54.68	328.07
39	Grants and Donations Income -	09/05/2025		CB2 - Lloyds Pavilion	Pavilion Gas	Gas Supply	British Gas Lite	L	-204.78	-10.24	-215.02
40	Water rates - Pavilion	11/05/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	S	15.92	3.18	19.10
40	Water rates - Pavilion	11/05/2025		CB2 - Lloyds Pavilion	Pavilion water	Water bill	WaterPlus	Z	11.53		11.53
32	Fees and Subscriptions	12/05/2025		CB1 - Unity Current /		Payroll Services	DM Payroll Services	X	230.00		230.00
34	Other Admin costs	12/05/2025		CB1 - Unity Current /		printer cartridges	Cartridge Save	S	14.64	2.93	17.57
42	Fees and Subscriptions	12/05/2025		CB1 - Unity Current /		SALC affiliation fees	SALC	X	1,667.43		1,667.43
47	Sports Area Lease	12/05/2025		CB1 - Unity Current /		Lease	Shropshire Council	E	10.00		10.00
43	H & S testing & planned mainte	12/05/2025		CB2 - Lloyds Pavilion		Window Cleaning	Monsoon Window Cleaning	X	20.00		20.00
46	Grounds maintenance	12/05/2025		CB1 - Unity Current /	April Grounds mair	Grounds Maintenance	M.I & T.E.M Pritchard	S	575.66	115.13	690.79
48	General repairs & maintenance	12/05/2025	198.24.7	CB1 - Unity Current /	Lea Cross Noticebo	noticeboard	Gordon Ellis & Co	S	487.65	97.53	585.18
49	H & S testing & planned mainte	12/05/2025		CB1 - Unity Current /	Pavilion	Power washing	SP Garden and Property Se	X	100.00		100.00
50	Flowerbeds	12/05/2025		CB1 - Unity Current /	April weeding	Flower beds	SP Garden and Property Se	X	54.40		54.40
51	Printing - Newsletter	12/05/2025		CB1 - Unity Current /	May Newsletter	Newsletter printing	New Era Printing Ltd	Z	591.00		591.00
52	Property Management services	12/05/2025		CB2 - Lloyds Pavilion	Annual Support Fe	Fees and SLAs	Shropshire Council PSG	S	1,340.00	268.00	1,608.00
54	Business rates - Pavilion	12/05/2025		CB2 - Lloyds Pavilion	June instalment	Non Domestic Rates	Shropshire Council	X	1,609.00		1,609.00
56	H & S testing & planned mainte	12/05/2025		CB2 - Lloyds Pavilion	Electrical repair & v	Repairs and Maintenance	Shropshire Council PSG	S	160.35	32.07	192.42
41	Cleaning - Holiday cover	12/05/2025		CB1 - Unity Current /	Holiday cleaning c	Cleaning & Maintenance	Healthmatic Ltd	S	36.00	7.20	43.20
45	Refuse & sanitary collections -	12/05/2025		CB2 - Lloyds Pavilion		Sanitary collection	Border Janitorial Supplies	S	25.90	5.18	31.08
53	Supplies & incidentals - Pavilior	12/05/2025		CB2 - Lloyds Pavilion	Supply compost	Pruning patio planters	SP Garden and Property Se	X	70.00		70.00
56	Repairs - Pavilion	12/05/2025		CB2 - Lloyds Pavilion	Electrical repair & v	Repairs and Maintenance	Shropshire Council PSG	S	507.64	101.53	609.17
36	Carbon Zero Projects	15/05/2025		CB1 - Unity Current /		Signage	Shropshire Design and Prin	S	56.64	11.33	67.97
57	Other Admin costs	20/05/2025		CB1 - Unity Current /	May payroll	Salary & Expenses	Employee 2	X	13.65		13.65
58	Other Admin costs	20/05/2025		CB1 - Unity Current /	May payroll	Salary & Expenses	Employee 1	X	140.48		140.48
59	Other Admin costs	20/05/2025		CB1 - Unity Current /	May payroll	Salary & Expenses	Employee 3	X	186.50		186.50
60	Other Admin costs	20/05/2025		CB1 - Unity Current /	May payroll	Salary & Expenses	Employee 4	X	49.14		49.14

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55	Refuse & sanitary collections -	30/05/2025		CB1 - Unity Current /	April invoice	Refuse Collection	Veolia	S	31.85	6.37	38.22
64	Fees and Subscriptions	31/05/2025		CB1 - Unity Current /	April charges	Bank Charges	Unity Trust Bank	X	10.65		10.65
Total									21,182.99	762.89	21,945.88

Prepared by:

Name and Role

Date:

Approved by:

Name and Role

Date:

Approved by:

Name and Role

Date: