

## **PAVILION COMMITTEE MEETING**

**Monday 25th November 2024**

### **M I N U T E S**

**In Attendance: Cllrs Duncan Fletcher, Nick Hignett, Michelle Trow, Roger Evans**

**Clerk: Nicola Young**

**PAV-9.24-25 Apologies:** Cllr Sharon Davies

**PAV-10.24-25 Declarations of Interest in Accordance with the Code of Conduct.**  
None received.

**PAV-11.24-25 Minutes of the Previous Meeting** After a proposal by Cllr Evans, seconded by Cllr Hignett, the minutes of the Pavilion Committee meeting held on 28<sup>th</sup> October 2024 were unanimously approved.

**PAV-12.24-25 Public Questions & Comments** – No public present

#### **PAV-13.24-25 Pavilion Administrative Matters**

**a. Pavilion Receipts & Payments** – after a proposal by Cllr Evans, seconded by Cllr Trow the record for receipts and payments were received and noted.

**b. Library Way Forward Task & Finish Group** – the Pavilion Committee puts forward the following recommendations for Full Council regarding future payments for and from Shropshire Council & the Library Service:

- i. Proposed £1,000 additional payment, to make the £14,000 now £15,000 as the joint payment from Pontesbury Parish Council & Friends of Pontesbury Library (FOPL) subject to confirmation from Shropshire Council Library Service.
- ii. Waiting for agreement from Shropshire Council Estates Team that the £5,000 payment, as a contribution towards the License to Occupy will still be paid.
- iii. Propose that the License to Occupy continue as a rolling license.
- iv. To hold a discussion with FOPL regarding sharing the £1,000 increased payment.
- v. Shropshire Council Library Service to review Heads of Terms of an agreement to make the annual payment, in line with the current terms.
- vi. Bring forward the License to Occupy and Principal Agreement regarding the annual payment to February 2025.

After a proposal by Cllr Hignett, seconded by Cllr Trow, the sub paras i-vi above were agreed as recommendations to full Council.

**c. Pavilion 2025-2026 Draft Budget** – After a proposal from Cllr Trow, seconded by Cllr Evans, it was agreed to accept the draft Pavilion budget as presented, with thanks to the Finance Officer and Deputy Clerk. Concerns were raised about the high cost of business rates and the Deputy Clerk was asked to add this item to be discussed at the January 2025 meeting.

**PAV-14.24-25 FOPL – no report received.**

**PAV-15.24-25 Review Ongoing Matters**

**a. Patio doors** – it was reported that the Council handyman had taken a look at the doors and will insert rubber strips to try to close up the gap where the patio door bends. The Deputy Clerk was requested to investigate any guarantee for the doors.

**b. Solar Panel Specification** – the specification had been circulated to all Pavilion Committee members. It was agreed to hold a meeting on 5th December, prior to the Finance Committee meeting, to review all quotes and make a recommendation to Full Council on 9th December 2024.

**PAV-16.24-25 Date of Next Meeting**

The next meeting of the Pavilion Committee is scheduled to take place in the Pavilion, Hall Bank, Pontesbury, SY5 0RF – 5.30pm on Thursday 5th December 2024.

Meeting closed at 1916

**Signed:**

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**(Chairman)**

**Date:**

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