

Pontesbury Parish Council

Pavilion Committee Meeting – 23rd June 2025

Present:

Cllr Fletcher, Cllr Trow & Cllr Davies

Clerk: Nicola Young

PAV.01.25 Election of Chairman: After a proposal from Cllr Davies, seconded by Cllr Trow, it was RESOLVED that Cllr Fletcher is elected as Chairman of the Pavilion Committee.

PAV.02.25 Apologies for Absence: Cllr R Evans & Cllr N Hignett

PAV.03.25 Declarations of Interest in Accordance with the Code of Conduct.
None

PAV.04.25 Minutes of the Previous Meeting. After a proposal from Cllr Trow, seconded by Cllr Davies, it was RESOLVED that the minutes of the meeting on 28th April 2025 be unanimously approved as a correct record of the meeting.

PAV.05.25 Public Questions: no members of the public were present.

PAV.06.25 Pavilion Administrative Matters:

- a. After a proposal from Cllr Fletcher, seconded by Cllr Trow, it was RESOLVED to accept the Pavilion Receipts & Payments report, this was initialled by the Chairman.
- b. The May 2025 updates to the Pavilion General Risk Assessment were accepted by all present.
- c. After a proposal from Cllr Fletcher, seconded by Cllr Davies, it was RESOLVED that the Pavilion room hire rates would remain the same for 2025-2026 and that this recommendation will be made to full council.
- d. The Gentlemen's Group will pay £15 per 2-hour hire, as per the partnership hire agreement with Pontesbury & Rea Valley Good Neighbour Scheme.
- e. The May 2025 updates to the Pavilion Committee Terms of Reference were accepted.

PAV.07.25 FOPL – it was reported that a new Chair had been appointed for FOPL and she will take over in September 2025.

PAV.08.25 Pavilion Operational Matters

- a. **Electrical Work Required following Installation of Solar Panels.**
After a proposal by Cllr Fletcher, seconded by Cllr Trow, it was RESOLVED that the quote from RMW for £2,221.11 to undertake the following work be accepted:
 - i. Replace tails cabling with armoured cabling

- ii. Install a fust for overload or fault protection
 - iii. Install a smoke/heat detector linked to the fire alarm.
- b. **Guttering.** After a proposal from Cllr Davies, seconded by Cllr Trow, it was RESOLVED to accept the quote from Dirty2Clean of £250 to clear all debris in the gutters, then wash the exterior of the gutters and fascia's.
- c. **Projector.** The Deputy Clerk provided a report to the Pavilion Committee members to purchase equipment to replace the now defunct Pavilion projector. The report gave 3 prices and comparisons to either purchase a replacement projector or to upgrade the equipment to a SMART Screen, which would be on a trolley base to provide flexibility of use. Due to cost implications, the Committee requested that the Clerk:
 - i. Ask Pavilion user groups which their preference would be.
 - ii. To ask for a contribution of £500 from FoPL towards the cost.
 - iii. To ask groups whether they would be prepared to pay an additional £10 to use the updated equipment.
- d. **Request to Site a Clothing Bank.** The Committee members agreed in principle to find a site for the Leukaemia & Myeloma Research UK clothing bank and asked the Deputy Clerk to:
 - i. Ask the charity what type of base is required to site the clothing bank.
 - ii. Are there any restrictions on space required for collections, etc.
 - iii. To speak to The Ark Nursery and the Cooperative Manager, Craig, to see if the clothing bank could be sited on their exterior premises.

PAV.09.25 Date of Next Meeting The next meeting will take place in September 2025, exact date and time to be confirmed.

Meeting Closed at 1745

Signed: Date:

Chairman