

**Pavilion Committee Meeting
15th December 2025**

In attendance: Councillors D Fletcher, S Davies. R Evans and M Trow
Clerk of Meeting: Nicola Young

PAV 26.25 **Apologies:** Councillors Sarah Wallace Johnson, Nick Hignett

PAV 27.25 **Declarations of Interest:** None received

PAV 28.25 **Minutes of the Previous Meeting:** After a proposal by Cllr Trow, seconded by Cllr Davies, it was RESOLVED to accept the minutes of the Pavilion Committee meeting held on 27th October 2025 as a true and accurate record.

PAV 29.25 **Pavilion Administrative Matters:**

- a. **Pavilion Receipts & Payments** – accepted as a true and accurate record.
- b. **Agree retrospective payment for the water boiler.** After a proposal by Cllr Fletcher, seconded by Cllr Trow, the Committee were in agreement with Cllr Fletcher and the Clerk’s delegated powers to purchase a new water heater, as this was an urgent matter. The Council are still waiting for the total cost.
- c. **Acoustic Panelling:** In the present financial climate, it was agreed that acoustic panelling was a non-essential item at this moment in time. It can be reviewed at a future date.
- d. **Update to Strategic Plan:** Updated wording in Strategic Plan agreed by all present:
Notable items, website inclusion with parish council website
Planters – ongoing talks regarding low maintenance plants and new summer watering system.

PAV 30.25 **FOPL**

- a. No report received. FOPL Chair sent apologies due to illness.
- b. A verbal report by the Committee Chairman was given updating committee members on payment of the invoices for the FOPL monthly event payment.

PAV 31.25 **Pavilion Operational Matters**

- a. **Planters & Planting:** deferred to a meeting when Cllr Wallace Johnson is present.
- b. **Fire Risk Assessment,** to chase Cllr Day. It was noted that the Fire Risk Assessment ran out at the end of October 2025.
- c. **Automatic Doors,** Committee members agreed that a second opinion, payment for a service be booked with an alternative company.

PAV 32.25 **Date of next meeting:** The scheduled next meeting will take place at 6pm on Monday 26th January 2026.

Meeting closed 1900

Chairman: Date: