

PAVILION COMMITTEE

MINUTES

For meeting on Monday 26th January 2026

PAV 32.25 Apologies No apologies

PAV 33.25 Declarations of Interest No declarations of interest

PAV 34.25 Minutes of the previous meeting: To receive minutes from the last Pavilion Committee Meeting held on 15th December 2025 for approval. After a proposal from Cllr Trow, seconded by Cllr Hignett, it was RESOLVED to accept the minutes of previous meetings of 15th December 2025, as a true and accurate record, having changed year from 2026 to 2025, initialled by Cllr Fletcher.

PAV 35.25 FOPL Report.

PAV 36.25 Pavilion Administrative Matters

- a. Pavilion Receipts & Payments – to receive an updated list of the latest Receipts & Payments for the Pavilion. To check Heating & Lighting actual expenditure as quite a bit over budget.
- b. To note the following updated Risk Assessments:
 - i. Fire Risk Assessment – To be reviewed at next meeting as not yet received.
 - ii. Ice & Snow Risk Assessment
 - 1. Remove “(no lone working)” on page one, reference Lone Working Policy.
 - 2. Pages 2 & 3 change “slipper” to “slippery”
 - 3. Page 3 – remove “Workforce wear suitable footwear to prevent slips, trips and falls.

To defer to next meeting to read thoroughly and compare with previous Ice & Snow Risk Assessments.

PAV 37.25 Pavilion Operational Matters

- c. To receive the report from HTL Windows & Doors providing a second opinion on the original work requested for the automatic doors. To put on the next agenda when all information available from Shropshire Homes & to review who completes 6-monthly service of automatic doors.
- d. To discuss the meeting room wall marks and the way forward. To clean with sugar soap and repaint – Cllr Trow to work with Anna (if available) to clean and patch up on either a Monday or Tuesday.
- e. Planters. Cllr Wallace Johnson to submit a list of plants that don't require a lot of watering, which can then be planted in the planters in spring 2026. Please could Cllr Wallace Johnson forward a list of plants for the patio planters.

PAV 38.25 Date of Next Meeting The next meeting will be on Monday 23rd February at 6pm in the Meeting Room, Hall Bank, Pavilion.

Meeting closed at 1840

Chairman: Date: