

**PAVILION COMMITTEE  
MINUTES  
For meeting held on Monday 21<sup>st</sup> September 2026**

**67. Pav26/27 Apologies** None received

**68. Pav26/27 Declarations of Interest** None

**69. Pav26/27 Minutes of the previous meeting:** After a proposal from Cllr Trow, seconded by Cllr Hignett, it was **RESOLVED** to approve minutes from the last Pavilion Committee Meeting held on Monday 27<sup>th</sup> July 2026 as a true and accurate record.

**70. Pav26/27 FOPL**

- a. A report was received from Caroline Wright, Chair of FOPL, regarding the installation of a cabinet to showcase the KAVS award. After a proposal by Cllr Hignett, seconded by Cllr Trow, it was **RESOLVED** to thank FOPL for their report and agree to the siting and installation of the cabinet by professional workmen.

**71. Pav26/27 Pavilion Administrative Matters**

- a. Pavilion Income & Expenditure – an updated list of the latest Income & Expenditure for the Pavilion was received and initialled by the Chairman.
- b. Updated information on Pavilion Reserves account was distributed, all members now have information on the Reserves account and interest earned.
- c. The PRS/PPL invoice for the Pavilion for Sep 2026 to Aug 2027 was noted.
- d. An annual internal review of Pavilion Fire Risk Assessment was carried out as a desktop exercise – all information in the FRA was agreed as up to date.

**72. Pav26/27 Pavilion Operational Matters**

- a. Air Conditioning. Following receipt of a report regarding air conditioning, it was agreed that the Deputy Clerk would seek expert advice from an air conditioning business regarding the purchase of portable air conditioning units for the Pavilion.
- b. A specification to invite bids to operate the waste management for the Pavilion was agreed. Committee members suggested contacting the following companies to seek quotes:
  - i. Gaskell's Waste Management
  - ii. Ash Waste Management
  - iii. Biffa
  - iv. PG Skips
  - v. Veolia
- c. Quotes were received to clear the guttering from the Pavilion and it was agreed to accept the verbal quote from Monsoon Window Cleaning for £40. Deputy Clerk to let Monsoon Window Cleaning know.
- d. After a proposal from Cllr Fletcher, seconded by Cllr Trow, it was **RESOLVED** to proceed with a tiling backdrop for the Pavilion kitchen, delegating a budget of £300, including labour, to the Deputy Clerk to manage the project.

**73. Date of Next Meeting**

The proposed date for the next Pavilion Committee meeting is Monday 19<sup>th</sup> October 2026 at 6pm in the meeting room.