

Contracts over £5000 let in 2025-26

1. Renewal of Newsletter Printing Contract for 3 Years

The Parish Council sent an invitation to quote to 3 Shrewsbury-based printing companies for a 3-year contract to print and deliver the Pontesbury Parish Newsletters to the Pavilion. This was discussed at a Newsletter Working Group and a recommendation was sent to Full Council in July 2025. [Min No: 53.25.2]

Full Council agreed with the recommendation and appointed New Era Printing Ltd (Co No. 12294667), to print 10 x monthly 16-page black and white Pontesbury Parish Newsletters at a total cost of £591 per month, with a 20-page edition costing £742 for the months when a 20-page edition is required.

Therefore: 9 x 16-page copies per year cost £5,319 plus one 20-page per year £742 = £6,061pa.

A 3-year contract to cost the council £18,183.

2. Refurbishment of the public toilets

Following agreement at the June Full Council Meeting (Min Ref: 32.25.2) to undertake the refurbishment of the public toilets, seven Shropshire companies were invited to tender against a specification of what was required by 18 August 2025.

One company submitted a tender which was discussed at a Facilities Working Group meeting and a recommendation for approval was made to Full Council at the Full Council Meeting held on 22nd September.

Full Council agreed with the recommendation (Min. Ref. 74.25.1) and appointed Shukers (Co. No. 13324123) to refurbish the toilets at a cost of £22,352 (Exc. VAT). Following a site visit in October between Shuker and the Facilities Working Group, to discuss certain amendments, the quote was revised and at the Full Council Meeting on 24th November 2025 a revised quote of **£24,282.80 (Exc. VAT) was approved** (Min Ref: 113.25.1)

The work started on Monday 8th December, review date Monday 19th January 2026 and completion date Monday 9th March 2026.

Shuker
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