Summary by Cost Centre

Cost Centre	Proposed Budget	Previous budget	
Administration	40,144.00	40,617.00	
Grants & Donations	7,500.00	6,500.00	
Income	- 15,525.00	- 14,025.00	
Newsletter	7,500.00	7,000.00	
ANPR Cameras	3150	3,000.00	
Bus shelters	2200	2,200.00	
Horticultural Maintenance	11,600.00	11,000.00	
Play area & BMX	14,760.00	9,600.00	
Public toilets	6,600.00	7,050.00	
Streetlighting	20,250.00	17,650.00	
Pavilion	11,182.00	16,511.00	Net of Pavilion income
Staff costs	146,300.00	147,851.00	
Expenditure totals	255,661.00	254,954.00	
Use of Earmarked Reserves	- 17,000.00	- 11,000.00	From CIL NF £12.000 for streetlighting columns & £5,000 for play equipment (subject to FGP approval)
Use of General Reserve/surplus	- 10,000.00	- 10,000.00	Funded from surplus savings interest,(£6,000) underspent staff costs (£3,300) & underspent public toilet cleaning (£1,900)
Budget totals	228,661.00	233,954.00	
Devolution (provisional sum)	20,000.00		Income from SC not known or accounted for (estimate max £13,000 if all services devolved)
Adjusted Precept	248,661.00	234,000.00	
Estimated tax base *	1410	1,413.35	
Estimated Band D Annual charge	176.36	165.56	
Percentage change (Band D)	106.52		

*NB The tax base has not yet been published but if SC disregard child benefits as income it is likely to have a negative impact on the Tax Base. This may be offset by any new housing built in the year.

This is a summary of the budget for presentation to Council showing which elements feed into each cost code

Budget for 2027-28

Cost Code	Code Name	Cost elements included	Budget	Cost code sub-total	Cost Centre Sub Total	Comments
Administration						
19	Other Admin Costs	Postage	50			
		Stationery & printing	400			Admin staff
		Mileage - Clerk (4/month x £29.12)	1400			Actual visits average 4/month
		Deputy Clerk (5 / month)	1600			Actual visits average 5/month
		Finance officer (2/month)	250			Actual visits average 1.3/month
		Building assistant (4/month)	250			Actual visits average 4/month
		Working from home - £18/week	936			
		Printer ink & paper for members	120			Chair/planning committee chair
		Glasses/eye-tess 3 x £30 &3 x £50	240			
				5246		increase £454 (mileage)
20	Office equipment	Unspecified	800	**800**		1 laptop - DM
21	Chairman's Allowance		500	**500**		Paid in December
22	Fees & subscriptions	SLCC fees (Clerk)	400			Clerk & RFO in 28/29
		SALC/NALC affiliation	2000			1833 plus new electors
		Data protection fee & ICO fee	700			
		Payroll	260			
		Scribe accounts & year end check	900			Fee based on precept
		Unity bank charges	150			
		Professional /legal fees	2000			Additional EMR
				6410		5 increase
24	IT Support	IT support inc Cyber training	700			
		Zoom license	150			
		Microsoft 365 & email hosting	500			
		Offline backups	500			
		Zoho assist	250	**2100**		200 increase
25	Clerk & Finance Support		1000			
26	Insurance	To include cyber?	3500			Add £1500 for Pavilion
				3500		3-year LTA expires Sept 2027
27	Room hire	Parish Hall	60			
				60		
28	Election expenses	Election 2029				£3000 in EMR
				0		
29	Audit	Internal audit (interim & year end)	1000			
						Assumes Audit fee refunded for
		External audit	200			digital submission (2027 only)
				1200		800 saving
30	Lease	Shropshire council Sports Area	10			
				10		
32	Training	Staff & Councillors	1000			
				1000		
33	Website hosting	Domain/hosting (Merged sites)	1000			Adjust following review
34		Website development				EMR £1,500
77	Pavilion website	Residual costs?	150			Merge with PPC website
				1150		650 increase
35	General Repairs & Maint	Noticeboards				
		Benches	1000			
		Signage	300			
		Handyman services	1200			
				2500		
89	Communication & marketing	Annual report publication	500			
		Annual parish meeting	100			
				600		up 50
90	Miscellaneous					Never used. Delete?
				0		See also contingency, code 20)
102	Library Service payment	FOPL Contribution	-4000			
		PPC Contribution	15000			
				11000		
108	Defibrillator maintenance	Pads x 4 sets/annum (2 yr lifespan)	250			
		Batteries x 2 (5 year life span)	500			
				750		EMR £290 Oct 26
109	HR Support	Worknest fee x 75%	1500			Or alternative HR support?
112	H&S Support	Civic.ly Set up £999 x 25%	999			Asset management system
		Civic.ly Monthly fee of £91 x 75%	819			
				3318		
Budget for Administration Cost Centre					**40,144.00**	Previous budget 40,617

Grants & Donations						
66	Poles Coppice management	Annual donation	2500	**2500**		
68	Parish Community Grants	Remembrance Wreath	50			
		General community grants	3950			
				4000		EMR £1,888 Oct 2026
91	Carbon Zero Projects	Carbon zero audit & biodiversity projects	1000	**1000**		
Budget for Community Grants					**7,500.00**	**increased by £1000**

Income						
6	Savings Income	CCLA Public Sector deposit fund	-12000	**-12000**		Increased from £10K
7	Grants & Donations			**0**		
8	Newsletter adverts		-3500	**-3500**		Reduced from £4K
9	CIL Neighbourhood Fund			**0**		Unable to predict
14	Miscellaneous	Insurance settlements / other income		**0**		
107	Trading post	Rent	-25	**-25**		
Budget Income				**-**	**15,525.00**	**Previous budget - 14,025**

Neighbourhood Plan	No budget set	

Newsletter						
38	Printing	Includes for additional pages & potential cost increase	7,000	**7,500**		
Budget for Newsletter					**7,500.00**	**Unchanged**

Cost Code	Code Name	Cost elements included		Budget	Cost code sub-total	Cost Centre Sub Total	Comments
ANPR Cameras							
	Consultancy Fees	1.5 hours/month @ £50		1000			Includes for rate increase
99	Data Sim/ICO fee		97	1250			
100	SSAIB Annual Assessment						
113	Admin recharge	Lead Clerk recharge		900			
						3150	up 150
Bus Shelters							
64	Cleaning	5 shelters		1700			
65	Repairs			500			
						2200	Unchanged
Horticultural Maintenance							
40	Flowerbeds	Planting/ weeding/ clearing/ watering		1000			Reduced for lower maintenance planting
41	General ground maintenance	Grass cutting / strimming		7000			
		Hall Bank maintenance					EMR drawdown as required
42	Tree Inspection & Survey	Bi-annual survey and annual survey for high use areas		1100			surplus to EMR for 2029
43	Tree / Hedge maintenance			2500			Inc community woodland
105	Environmental Maintenance Grant	To match fund grant		1000			Could be used to support devolution of services
						11,600.00	Previously 11,000
Play area & BMX							
46	Inspections	12 x monthly @ £55 & 1 annual @100		760			Deputy clerk does weekly inspections
47	Play area repairs & Maint			1500			
48	BMX repairs & maintenance			2000			500 to EMR for bmx
49	Play area refurbishment			10000			Transfer £5000 to EMR for next phase plus £5000 from CIL NF (subject to FGP approval)
50	Signage			500			Overspent in 26/27
						14,760.00	Previous budget 9,600
Public Toilets							
51	Cleaning & sanitary supplies	Cleaning		4800			Cleaning contract annual review
		Supplies		200	5000		
53	Electricity	Metered supply		500			
54	Repairs			500			
55	Water	Metered supply		150			
116	Legionella testing and water risk assessment (bi annual)	Monthly		450			
118	Non-domestic rates						100% discount
						6,600.00	Previous budget 7,050
Streetlighting							
56	LED Conversion						
57	Repairs & maintenance	includes cleaning solar lighting		1000			
58	Annual condition survey	100% of lights		600			
	Electrical testing	20% of lights		250	850		
59	Electicity	Unmetered supply		5000			Assumes 25% increase
		School Green (metered supply)		400	5400		
115	Streetlight column replacement	6 columns		13000			Confirm costs/ CIL Allocation of £12,000?
						20,250.00	Previous budget 17,650

Pavilion

Cost Code	Code Name	Cost elements included	Budget	Cost code sub-total	Cost Centre Sub Total	Comments
Expenditure						
69	Administration expenses and Legal Fees	Stationery, (inc paper & printer cartridges)	500			
		PPL/PRS License	300			
		IT support	150			Include with code 24? (nothing spent in previous year)
		Scribe booking software	600			
		Legal Fees (contingency)	600			Add to Pavilion EMR
				2150		up 650
70	Furnture & equipment		500			Laptop for AL
				500		
71	Property Management Fee	Annual PSG SLA	1100			Also 14% added to invoices
		Out of hours fee	400			
				1500		Saving £100
72	HR & Health & Safety Management	Worknest HR Support (25% of £4,000)	1000			Or alternative HR support?
		H&S (Civicly) 25%	273			Worknest £1,000
		Fire Risk Assessment	300			Internal assessment due 27/28; External 28/29
				1573		Up £73
73	H & S Testing & Planned Maintenance	Legionella monitoring 12 x £15	180			
		Legionella Bi-annual inspection?	150			
		Annual tea boiler service	150			
		PAT Testing (annual)	65			
		Gas boiler inspection (6 monthly)	500			
		Automatic doors & emergency lighting (6 monthly)	500			
		Fire alarm panel (6 monthly)	180			
		Fire extinguisher service (annual)	200			
		Gas testing (3 yearly, due 27/28)	120			£200 from Pavilion reserve
		Fixed wiring (5 yearly) £230	230			Add to Paviion reserve. completed 24/25, due 29/30)
		Patio & gutter cleaning	650			
		Window cleaning	84			
		solar panel cleaning/inspection	500			
83	Security & alarms	Walkway lights/Bulkhead	100			
				3609		Up £918 from Previous budget 2691
74	Business Rates		17000			Small business multiplier will be 44.7p plus 0.01p TRS on RV of 36750 = 16795
				17000		Assumes no change to RV (saving £3000)
75	Insurance	Percentage of total 33%	1500			
				1500		
76	Training	H&S training for building assistant & volunteers	150			
				150		
77	Pavilion Website	To be merged with Parish Council website				No budget - see Admin/EMR. Hosting & domain paid for until Nov/Dec 27 (Saving £420)
78	Heating & Lighting	Gas supply	2500			
		Electricity	800			
114		Smart export solar payment	-600			
				2700		Saving £700
79	Water bill	Clean water supply & waste water	500			

				500	Up £100
80	Repairs		1500		
				1500	Up £500
81	Supplies & incidentals	Toilet rolls			
		Cleaaning products			
		Kitchen supplies			
		Compost for planters	400		
		Keys			
		Self watering system	500		
				900	
82	Refuse & sanitary collections	Border	400		
		Veolia	450		
				850	Up £50
106	Cleaning holiday cover		750		Inc sickness cover
				750	Up £350
Pavilion Expenditure					**35,182.00**

Pavilion Income					
1	Pavilion room hire		-4000		
2	PCC rent		-4000		
3	Library license fee		-5000		
		Recharge 19% total cost of Pavilion running costs, inc			
4	PCC Service charge	Pavilion staff cost	-11,000		
				-24000	Up £1,500

Net Pavilion Cost	**11,182.00**