

PAVILION COMMITTEE

A G E N D A

**For meeting on Monday 21st September 2026
at 6pm in the Pavilion Meeting Room**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Minutes of the previous meeting:** To receive minutes from the last Pavilion Committee Meeting held on Monday 27th July 2026 for approval.
- 4. FOPL**
 - a. To receive a report from Caroline Wright, Chair of FOPL, regarding the installation of a cabinet to showcase the KAVS award.
- 5. Pavilion Administrative Matters**
 - a. Pavilion Receipts & Payments – to receive an updated list of the latest Income & Expenditure for the Pavilion.
 - b. To receive information on Pavilion Reserves account.
 - c. To note the PRS/PPL invoice for the Pavilion for Sep 2026 to Aug 2027.
 - d. Annual internal review of Pavilion Fire Risk Assessment.
- 6. Pavilion Operational Matters**
 - a. Request to purchase portable air conditioning units. A report is attached with information on the questions asked at the last meeting.
 - b. A specification to invite bids to operate the waste management at the Pavilion is attached for Committee agreement.
 - c. To receive a quote to clear the guttering from the Pavilion and make a decision on whether to accept.
 - d. To receive a request to proceed with installing a tiling backdrop in the kitchen.
- 7. Date of Next Meeting**

The proposed date for the next Pavilion Committee meeting is Monday 19th October 2026 at 6pm in the meeting room.