

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF PONTESBURY PARISH COUNCIL PAVILION COMMITTEE MEETING WILL TAKE PLACE ON MONDAY 18TH SEPTEMBER 2023 AT 6.30pm IN THE PAVILION, HALL BANK, PONTESBURY, SY5 0RF.

PLEASE EMAIL IF YOU WILL BE ATTENDING deputy@pontesburypc.org.uk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE CODE OF CONDUCT**
3. **MINUTES OF PREVIOUS MEETING**
To approve & sign the minutes of the meeting held on 17th July 2023.
4. **PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
5. **SAFE PLACES** - Ruby Hartshorn, Chair, Safe Places Shropshire to give further information.
6. **PAVILION ADMINISTRATIVE MATTERS**
 - a. To receive updated Pavilion Receipts & Payments report from Scribe. (at the meeting)
 - b. To make a decision on the Pavilion becoming a Safe Place.
 - c. To review the date/time of the Pavilion Committee meetings.
 - d. To review the Pavilion Community Hub & Library Business Plan
 - e. To review the Pavilion Marketing & Communication Strategy.
 - f. To review the Pavilion Strategic Plan.
7. **FOPL** - To receive a report from FoPL.
8. **REVIEW ONGOING MATTERS**
 - a. To receive comments from staff following approval of the Pavilion Lone Working Risk Assessment.
 - b. To receive an update report on office space – Phase 1.
9. **DATE OF NEXT MEETING**
The next meeting of the Pavilion Committee is scheduled to take place in Pavilion, Hall Bank, Pontesbury, SY5 0RF – date & time to be decided at the meeting.