

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 11th SEPTEMBER 2023 AT THE PAVILION, HALL BANK AT 7.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on Monday 10th July 2023.
- 5 POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 6 COMMUNITY REPORT** – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 7 SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Shropshire Councillor Nick Hignett
- 8 PLANNING**
 - 8.1 To receive and adopt the minutes of the Planning Committee meetings held on 3rd July and 7th August 2023.
 - 8.2 Verbal update report from Chairman of Planning Committee
 - 8.3 Neighbourhood Plan Referendum update and to approve keeping a bound copy of the Neighbourhood Plan
 - 8.4 Permitted Development Rights consultation – to delegate authority to a group of councillors to consider the detailed consultation and provide a formal response
- 9 STATUTORY BUSINESS/FINANCE**
 - 9.1 Income – to note income since the last meeting
 - 9.2 Expenditure for approval
 - 9.3 To approve payment of £20 to Elizabeth Knowles for Marches Meadow Group subscription
 - 9.4 To approve payment of £143.88 to Cllr Fletcher for zoom license 2023-24
 - 9.5 To approve transfer of £1000 Environmental Maintenance Grant from Pavilion account (paid in error) to Unity account
 - 9.6 To approve transfer of £2,639.32 VAT refunded for 2022-23, for Pavilion expenditure, from Unity to Pavilion accounts
 - 9.7 To note Qtr 1 2023-24 bank reconciliation for all parish council accounts
 - 9.8 To note Qtr 1 2023-24 budget monitoring report
 - 9.9 To receive Qtr 1 2023-24 Internal Checks report from Cllr Trow
 - 9.10 To approve electricity contract quotes for The Pavilion, School Green streetlights and Public Toilets
 - 9.11 To note new date for FGP Committee meeting of 5th October 2023, 6pm The Pavilion
- 10 PARISH COUNCIL BOUNDARY WORKING GROUP** – verbal update from Cllr Fletcher and approve following recommendations by group
 - 10.1 Parish boundaries remain as they are currently drawn
 - 10.2 Reduce councillors for Cruckton ward from 4 to 3, and increase Pontesbury ward councillors from 7 to 8 to reflect significant development in the Pontesbury ward area
- 11 PLACE PLAN** – to receive an update from the Place Plan Working group
- 12 PONTESBURY SPORTS ASSOCIATION** – to receive update report and to consider request for funding
- 13 REMEMBRANCE SUNDAY** –approval of donation payment for wreath payable to Royal British Legion Poppy Appeal and confirm that Parish Council Chairman will lay wreath on behalf of the Parish Council
- 14 ASSET REGISTER** – to approve current register for insurance purposes
- 15 SCHOOL GREEN NOTICEBOARD** – to discuss use of the board
- 16 TREE INSPECTION QUOTES** – to consider quotes for the 2023 parish council tree inspection
- 17 COMMUNITY GARDEN PROJECT** – to consider request for a community growing space
- 18 SAFER SPEED SHROPSHIRE** – to consider a request from Hanwood Parish Council to allow Clerk Rebecca Turner to become lead administrator for the cameras in order to prepare quarterly reports and liaise with consultant.
- 19 CRUCKTON VILLAGE HALL REFURBISHMENT** – to receive report from Cruckton Village Hall Committee and approve reimbursement from CIL monies previously agreed for this project.
- 20 PARISH COUNCIL INSURANCE 2023-24**
 - 20.1 Approve payment for 2023-24 insurance cover and delegate authority to Cllrs Fletcher, Trow, Hodges and Clerk/Finance Officer to review insurance documents and report back to October meeting
 - 20.2 To note BHIB new ownership for insurance payment purposes
 - 20.3 Retrospective approval of increase in premium of £223.45 for Sept 23 – Feb 24 for The Pavilion
- 21 HEALTH AND SAFETY MATTERS** –21.1 Health and Safety policy review
- 22 CLERK'S REPORT** – to receive a written report from the Clerk
- 23 D-DAY CELEBRATIONS – 2024** – to consider activities for Pontesbury
- 24 PARISH BUSINESS** – matters to be reported
- 25 DATE AND TIME OF NEXT MEETING** – **Monday 9th October 2023 at The Pavilion starting at 6.30pm. Please note return to winter start times**