

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 13<sup>th</sup> NOVEMBER 2023 AT THE PAVILION, HALL BANK AT 6.30PM.** [www.pontesburyparishcouncil.org.uk](http://www.pontesburyparishcouncil.org.uk)

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Extraordinary Parish Council Meeting held 09/10/23.
- 5 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 6 **COMMUNITY REPORT** – to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Shropshire Councillor Nick Hignett
- 8 **PLANNING**
  - 8.1 To receive and adopt the minutes of the Planning Committee meeting held on 2<sup>nd</sup> October 2023.
  - 8.2 Verbal update report from Chairman of Planning Committee
- 9 **STATUTORY BUSINESS/FINANCE**
  - 9.1 Income – to note income since the last meeting
  - 9.2 Expenditure for approval
  - 9.3 To Note Quarter 2 2023-24 Bank Reconciliations for all accounts
  - 9.4 To Note Quarter 2 2023-24 Budget Monitoring report
  - 9.5 To receive report from Quarter 2 Internal checks
  - 9.6 To approve 2023-24 NJC pay awards to be backdated to April 2023 and paid with November pay (attached)
  - 9.7 To note that £10,250 will be received from Shropshire Council for the Thriving Children & Families project for a youth worker attached to St George's Church as previously agreed. Various monitoring and feedback measures to audit the money need to be put in place and Clerk, Deputy and Finance Officer will meet with Greg Smith to put appropriate financial reporting in place.
- 10 **OTHER REGISTRABLE INTERESTS** – all councillors to complete ORI form and bring to meeting
- 11 **HALL BANK JUNCTION IMPROVEMENTS CONSULTATION** – to consider parish council response –
- 12 **SHROPSHIRE COUNCIL REQUEST FOR POTENTIAL SITES FOR WOODLAND CREATION** – to consider email request from SC Tree Officer
- 13 **COMMUNITY GARDEN PROJECT** – to note update report and request for funding from community growing group
- 14 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues
- 15 **PAVILION COMMITTEE**
  - 15.1 To receive and adopt the minutes of the Pavilion Committee meeting held on 18<sup>th</sup> September 2023.
  - 15.2 Verbal update report from Chairman of Pavilion Committee
  - 15.3 Approve designation as Safe Space (*agenda papers attached*)
- 16 **PARISH COUNCIL STRATEGIC PLAN 2023-26-** to consider updated Strategic Plan (*plan attached*)
- 17 **FREEDOM OF INFORMATION SCHEME** – to approve updated FOI scheme
- 18 **D DAY CELEBRATIONS** – to set up a working group to take this forward
- 19 **POLES COPPICE** – to consider the following;
  - 19.1 Management report received from Ed Andrews and any questions raised (*Agenda papers attached*)
  - 19.2 Request for funding of £2000 for 2024-25 (*Agenda papers attached*)
  - 19.3 Approval to earmark £350 previously agreed for an open day event until it takes place in Spring 2024
- 20 **PAYMENT TO SHROPSHIRE LIBRARY SERVICE**
  - 20.1 Approve payment of £14,000 to Shropshire Library Services for 2023-24 as previously agreed. To be offset by £3500 received from Friends of Pontesbury Library. Clerk to write to Friends of Pontesbury Library to request contribution for 2023-24.
  - 20.2 Approve payment of £14,000 for 2024-25 to be offset by £3500 from FOPL. Clerk to write to FOPL to agree contribution for 2024-25
- 21 **BT PHONE REMOVAL PROPOSAL** – to consider parish council response
- 22 **HALL BANK OPEN SPACES WORKING GROUP** – to consider setting up a working group to look at community uses of the large open space at the bottom of Hall Bank, running adjacent to the play area.
- 23 **CLERK'S REPORT** – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 24 **PARISH BUSINESS** – matters to be reported
- 25 **DATE AND TIME OF NEXT MEETING** – **Monday 11<sup>th</sup> December 2023 at The Pavilion starting at 6.30pm.**

*DMarais*

Clerk to the council 07/11/2023