

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 12th MAY 2025 AT THE PAVILION, HALL BANK AT 7.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 ELECTION OF CHAIRMAN FOR 2025/26**
- 2 ELECTION OF VICE CHAIR FOR 2025/26**
- 3 APOLOGIES FOR ABSENCE**
- 4 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 5 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 6 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council Meeting held on 14th April 2025
- 7 TERMS OF REFERENCE FOR ALL COMMITTEES –** To approve that the Council retains/adopts the following Committees and that the amended terms of reference of the following Committees be adopted:
 - 7.1 Finance and General Purposes Committee;
 - 7.2 Planning Committee;
 - 7.3 Personnel & HR Committee;
 - 7.4 Pavilion Committee;
 - 7.5 Emergency Planning Working Group
 - 7.6 Newsletter Working Group
 - 7.7 Biodiversity Working Group
- 8 COMMITTEES AND STEERING GROUPS–** to consider appointment of members of all committees/working groups
- 9 APPOINTMENT OF REPRESENTATIVES -** To confirm the appointment of representatives
- 10 DATES AND TIMES OF ORDINARY MEETINGS -** To confirm the dates and times of ordinary meetings of the Council and Committees
- 11 ANNUAL REPORT**

To receive and NOTE the Parish Council Annual Report for 2024-25

 - 11.1 To approve cost of printing the report as a colour insert in the June newsletter at £465
- 12 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
- 13 COMMUNITY REPORT –** to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 14 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Cllr R Evans
- 15 PLANNING**
 - 15.1 To receive and adopt the minutes of the planning committee meeting held on 7th April 2025
 - 15.2 Verbal update report from Chairman of Planning Committee
 - 15.3 Confirm 27th May 2025 as next Planning Committee meeting date in order to meet comments deadlines
- 16 PAVILION COMMITTEE**
 - 16.1 To receive and adopt the minutes of the Pavilion Committee meeting held on 24th February 2025
 - 16.2 To receive and NOTE written report from the Pavilion Committee meeting held on 28th April 2025
- 17 STATUTORY BUSINESS/FINANCE**
 - 17.1 Receipts – to note income since the last meeting
 - 17.2 Payments for approval
 - 17.3 To receive and NOTE annual summary of accounts for 2024-25
 - 17.4 To approve the Streetlight Joint Energy Agreement 2025-26
 - 17.5 To receive update from Clerk regards timeline for co-options for Councillor vacancies
 - 17.6 To approve transfer of precept monies from Unity account to CCLA account
 - 17.7 Report back from Working Group looking at council email hosting
 - 17.8 DPI/ORI forms to be submitted online
 - 17.9 Noticeboards – review of responsibilities
 - 17.10 Approve SALC/NALC fees of £1667.43 for 2025-26
- 18 ENVIRONMENTAL MAINTENANCE GRANT 2025/26 –** to discuss potential projects
- 19 CLERK'S REPORT –** to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 20 PARISH BUSINESS –** matters to be reported
- 21 DATE AND TIME OF NEXT MEETING –** Monday 9th June 2025 at Cruckton Village Hall, Cruckmeole starting at ?pm

Debbie Marais

Clerk to the council 06/05/2025