

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 11<sup>th</sup> MAY 2026 AT THE PAVILION, HALL BANK AT 6.30PM.** [www.pontesbury-pc.gov.uk](http://www.pontesbury-pc.gov.uk)

## AGENDA

- 1 **ELECTION OF CHAIRMAN FOR 2026/27**
- 2 **ELECTION OF VICE CHAIR FOR 2026/27**
- 3 **APOLOGIES FOR ABSENCE**
- 4 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 5 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 6 **MINUTES OF COUNCIL** - To approve the Minutes of the Parish Council Meeting held on 13<sup>th</sup> April 2026
- 7 **TERMS OF REFERENCE FOR COMMITTEES/WORKING GROUPS**
- 8 **COMMITTEES AND WORKING GROUPS – APPOINTMENT OF MEMBERS**
- 9 **APPOINTMENT OF REPRESENTATIVES**
- 10 **DATES AND TIMES OF ORDINARY MEETINGS**
- 11 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team
- 12 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr R Evans
- 13 **PLANNING**
  - 13.1 To receive and adopt the minutes of the planning committee meeting held on 6<sup>th</sup> April 2026.
  - 13.2 Verbal update report from Chairman of Planning Committee
- 14 **PAVILION COMMITTEE**
  - 14.1 To receive and adopt the minutes of the Pavilion Committee meeting held on 23<sup>rd</sup> March 2026
  - 14.2 To receive and NOTE verbal report from the Pavilion Committee meeting held on 20<sup>th</sup> April 2026
  - 14.3 To approve recommendation from Pavilion Committee to keep room hire fees as for 2025-26 but to review in October 2026
- 15 **FACILITIES WORKING GROUP** - to receive notes of FWG meeting held on 23<sup>rd</sup> April 2026 *and to approve*
  - 15.1 Public toilet opening hours to be set as open from 7.30am – 6.30pm
  - 15.2 To continue with 12 monthly play area/BMX track inspections (£50) by Shropshire Council and to purchase the annual Rospa inspection through SC for £100 for 2026-27 and to delegate authority to Clerk to sign and return request form to SC
  - 15.3 To approve maximum budget of £300 to replace corex signs at play area with more durable vinyl signs
  - 15.4 retrospective approval of £450 for removal of turf on Hall Bank and preparation for bed on School Green for wildflower meadows. This means an overspend of £118 on budget for this project which can be paid for out of Carbon Zero projects budget
  - 15.5 to plant a tree for Cllr Lewis at the entrance of Mount Way estate
  - 15.6 to approve maximum budget of £2000 for a new noticeboard for Cruckton/Cruckmeole
- 16 **NEWSLETTER WORKING GROUP** – to approve the following recommendations
  - 16.1 newsletter advert fees remain the same as for 2025-26 but be reviewed in October 2026
  - 16.2 delegated authority to Deputy Clerk to produce a 20 page newsletter (instead of usual 16 page) if there is enough copy. Budget exists for the extra pages in a newsletter EMR
- 17 **STATUTORY BUSINESS/FINANCE**
  - 17.1 Receipts – to note income since the last meeting
  - 17.2 Payments for approval
  - 17.3 To receive and NOTE annual summary of accounts for 2025-26
  - 17.4 To approve the Streetlight Joint Energy Agreement 2026-27 at £3813.62 (£3619.74 in 2025-26)
  - 17.5 To receive update from Clerk regards timeline for co-option for Cruckton ward Councillor vacancy
  - 17.6 To approve transfer of precept/Cil monies from Unity account to CCLA account
  - 17.7 Approve SALC/NALC fees for 2026-27
  - 17.8 Approve updated General Privacy Notice 2026 as prepared by Clerk
  - 17.9 Approve £250 agreed for Rea Valley Green Day for the owl talk/demonstration be paid into the Pontesbury Climate Emergency Action Group bank account
  - 17.10 Approve £11,350 for 6 streetlight poles to be replaced in 2026-27 with £1350 being paid out of CIL Neighbourhood Funds
- 18 **ENVIRONMENTAL MAINTENANCE GRANT 2026/27** – to discuss potential projects
- 19 **UPDATE ON BROOKSIDE/HALL BANK JUNCTION IMPROVEMENTS** – to receive verbal report from Cllr Hignett/Fletcher
  - 20.1 to consider using the £40k CIL Neighbourhood Fund allocated for Hall Bank Junction improvements for phase 1 flood alleviation measures on Brookside on the understanding that no further requests for funding will be received for Phase 2/3 (Widening of Hall Bank footpath and Hall Bank Junction Improvements)
- 20 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters
- 21 **PARISH BUSINESS** – matters to be reported
- 22 **DATE AND TIME OF NEXT MEETING** – **Monday 8<sup>th</sup> June 2026 at Cruckton Village Hall, Cruckmeole 6.30pm.**

Clerk to the council 05/05/2026

*DMarais*