

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 10th MARCH 2025 AT PONTESBURY PUBLIC HALL FOLLOWING THE ANNUAL PARISH MEETING AT APPROX. 7.45PM**
www.pontesburyparishcouncil.org.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST AND DISPENSATIONS

3 PUBLIC QUESTIONS AND COMMENTS – (Fifteen minutes will be allowed)

4 MINUTES OF COUNCIL - To approve the Minutes of the Parish Council Meeting held on Monday 10th February 2025.

5 PLANNING COMMITTEE

- 5.1 To approve the minutes of the Planning Committee meeting held on 3rd February 2025 (*minutes available on parish council website*)
- 5.2 Verbal update report from Chairman of Planning Committee

6 FACILITIES WORKING GROUP

- 6.1 to receive notes from the Working Group meeting on 25th February 2025
- 6.2 to approve a feasibility stage in the refurbishment of the public toilets, (which would include installing CCTV) to delegate authority to the Facilities Working Group to manage this feasibility stage
- 6.3 to approve appointment of a project manager to undertake the feasibility stage, meeting with companies and reporting back to FWG with refurbishment options and to draw up a full specification once a refurbishment option is chosen by full council
- 6.4 to approve delegated authority to Clerk/Chair to meet with Shropshire Council about repairs needed to bring the play area up to a reasonable level of repair to last for at least 2 years until any refurbishment takes place
- 6.5 to approve delegated authority to Clerk/Cllrs Fletcher & Lewis to engage a contractor to get the tree work done on School Green to reduce obscuring of street/footway lighting

10 STATUTORY BUSINESS/FINANCE

- 10.1 Income – to note income since the last meeting
- 10.2 Expenditure for approval
- 10.3 To retrospectively approve a transfer of £15,000 from CCLA to Unity current account for March payments
- 10.4 To retrospectively approve fee of VAT calculation by external organisation
- 10.5 To consider payment of £350 to have a specialist clean of the area behind the public toilets
- 10.6 To consider renewal of contract for ANPR consultant
- 10.7 To retrospectively approve a transfer of £2500 from Unity to Lloyds account as Shropshire Library Service licence payment paid into the Unity account

11 HEALTH AND SAFETY MATTERS – to raise any parish council health and safety issues

12 MAY 2025 ELECTIONS – to receive an update from Clerk and nomination papers

- 12.1 to approve new councillors to sign Declaration of Acceptance of Offer forms at the Annual Meeting of the Council on 12th May 2025

13 VE DAY CELEBRATIONS - to consider any alternative parish council activity

14 ASSET REVIEW 14.1 Council make a decision about the broken noticeboard in Lea Cross

14.2 Council approve new appointee as cleaner for Halston Cottages and back payment made as recommended by RFO in confidential report

15 CLERK'S REPORT – to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.

16 PARISH BUSINESS – matters to be reported

17 DATE AND TIME OF NEXT MEETING – Monday 14th April 2025 at The Pavilion at 7.30pm.



Clerk to the council 04/03/2025