

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 8th JUNE 2026 AT CRUCKTON VILLAGE HALL AT 6.30PM.** www.pontesbury-pc.gov.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council meeting held on Monday 11th May 2026.
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
- 6 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Nick Hignett
- 7 PLANNING COMMITTEE**
 - 7.1 to approve the minutes of the Planning Committee meeting held on Tuesday 5th May 2026 (*minutes available on the parish council website*)
 - 7.2 Verbal update report from Chairman of Planning Committee
 - 7.3 Proposed Biomass Boiler - Little Halston Farm, Pontesford (ref. 26/01403/FUL) to consider parish council formal response to further information received.
 - 7.4 to consider Parish Council response to resident's concern about PA 25/04031/FUL
- 8 FINANCE & GENERAL PURPOSES COMMITTEE -** (draft minutes of May meeting attached)
 - 8.1 to approve minutes of the FGP Committee meeting held on 4th December 2025 (minutes available on the parish council website)
 - 8.2 to approve recommendations by FGP Committee for end of year accounts for 2025-26 and associated reports
 - 8.3 to approve movements to and from reserves
 - 8.4 to approve review of Direct Debits/Standing Orders
 - 8.5 to approve reviewed Income and Debt Write off Policy and General Reserves Policy and to approve date of next policy review as 2028 unless there are significant changes needed
 - 8.6 to approve Banking Policy (including Electronic Banking policy)/Bank Mandate and to confirm Cllr Windows' to authorise Unity and Lloyds bank payments and to approve next date of review as 2028
 - 8.7 to approve that the shared balance on the Equals debit card be increased to £1000 in line with Clerk's level of delegated authority and individual spending limit of £500 to remain and approve appropriate top-up of balance
- 9 FACILITIES WORKING GROUP**
 - 9.1 to consider quotes for public toilet cleaning contract for 2026-2029
 - 9.2 to approve purchasing aluminium poles instead of steel poles for the 6 lights to be replaced in 2026-27. The additional £600 to be paid from CIL Neighbourhood Fund (this takes the cost to £11,950 and total of £1,950 to be paid from CIL Neighbourhood Fund) Procurement for the replacement poles falls under Financial Regulation 5.2 for specialist services
 - 9.3 to approve maximum budget of £1000 for additional external lighting to rear of Pavilion to cover the rear steps for health and safety purposes, and to delegate authority to Clerk/Chair to organise quotes and work to be done
 - 9.4 to approve maximum budget of £1500 for revaluation of Trading Post, Sports Pavilion, bus shelters, public toilets and the Pavilion for insurance purposes and to delegate authority to Clerk/Chair to organise quotes and to obtain revaluations
- 10 STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 to approve transfer of monies from CCLA to Unity account for June payments
 - 10.4 to approve payment of £775.80 to PCB Solicitors for work done on underlease with Pontesbury Sports Association. Draft lease will be available for consideration by full council at July meeting
 - 10.5 to consider the updated lease for the Police & Crime Commissioner use of Pavilion rooms following comments from PCC
 - 10.6 to receive an update on Casual Vacancies and co-option timetable
 - 10.7 Committee/Working Group membership/Terms of Reference – to update
 - 10.8 to approve reviewed Standing Orders and Financial Regulations
 - 10.9 to approve payment of £780 to cut back the hedge by the public toilets and remove all waste from site
- 11 AUDIT –**
 - 11.1 Audit Annual Return for the year ended 31 March 2026 – to approve the Annual Governance Statement
 - 11.2 Audit Annual Return for the year ended 31 March 2026 – to approve the finance report & accounting statements for 2025/26.
 - 11.3 Note Intention to publish the Notice of Elector's Rights in June and upload it and the AGAR pages to the council website.
- 12 ANNUAL REPORT FOR 2025-26 –** To consider report and approve payment of £500 for 4 page colour newsletter insert
- 13 TRAFFIC CALMING WORKING GROUP –** to receive verbal report from Cllr Fletcher
- 14 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues
- 15 WITHDRAWAL OF 745 BUS SERVICE PONTESBURY, CLUN, LUDLOW**
- 16 UPDATE ON HALL BANK JUNCTION IMPROVEMENTS AND S.106 MONIES/ADDITIONAL MONIES REQUIRED**
- 17 UPDATE ON NATIONAL GRID PLAN OF WORKS –** to receive a verbal report from Cllrs Evans and Hignett
- 18 UPDATE ON CAR RALLY IN SEPTEMBER 2026**
- 19 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken
- 20 PARISH BUSINESS –** matters to be reported
- 21 DATE AND TIME OF NEXT MEETING –**Next Meeting **Monday 13th July 2026 at Habberley Village Hall at 6.30pm.**