

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 10th JULY 2023 AT HABBERLEY VILLAGE HALL AT 7.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council Meeting held on Monday 12th June 2023.
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
 - 5.1 Update on anti-social behaviour in Pontesbury
 - 5.2 Consider Parish response to 2023 OPCC survey
 - 5.3 Consider parish policing priorities for next quarter
- 6 COMMUNITY REPORT –** to receive a report from Cllr Davies on the work of Rea Valley Good Neighbour Scheme.
- 7 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Roger Evans
- 8 PLANNING**
 - 8.1 To receive and adopt the minutes of the Planning Committee meeting held on 5th June 2023.
 - 8.2 Verbal update report from Chairman of Planning Committee
 - 8.3 Neighbourhood Plan Referendum update
- 9 STATUTORY BUSINESS/FINANCE**
 - 9.1 Income – to note income since the last meeting
 - 9.2 Expenditure for approval
 - 9.3 To approve payment of £2230.50 (inc. VAT) for Trading Post lease from PCB solicitors
 - 9.4 To approve payment of £2099 (inc. VAT) for Lanyon Bowdler work on PCC lease at The Pavilion
 - 9.5 To approve payment of £673.92 (Inc. VAT) Scribe general accounting package for 2023-2024
 - 9.6 To approve payment of £228 for 2023-24 hosting of parish council website
- 10 PARISH COUNCIL BOUNDARY WORKING GROUP –** to nominate councillors for this group
- 11 SAFER SPEED SHROPSHIRE –** to consider a request from Hanwood Parish Council to pay towards Hanwood Parish Clerk's time on the ANPR project
- 12 STREETLIGHT WORKING GROUP –** to receive report and consider recommendations from SWG meeting on Tuesday 4th July 2023 (*report to follow by email*)
- 13 PARISH COUNCIL INTERNAL CONTROL POLICY and Statement of Internal Financial Controls –** to approve the policy and statement as prepared by Clerk
- 14 COMMUNITY INFRASTRUCTURE LEVY –** to note amount of Neighbourhood Fund paid to the Parish Council in April in report from Shropshire Council and to authorise the completion of the Neighbourhood Fund Annual Report form in accordance with National CIL Regulations.
- 15 PARISH COUNCIL INSURANCE 2023-24 –** to approve delegation to Cllrs Fletcher, Trow, Hodges and Clerk/Finance Officer to review insurance renewal documents and report back to September meeting
 - 15.1 Council to consider quotes for revaluation of The Pavilion, public toilet building and bus shelters for insurance purposes
- 16 PUBLIC TOILETS**
 - 16.1 to consider quotes for public toilet cleaning contract for 2023-2026
 - 16.2 to approve delegated authority for Clerk/Chair to purchase new lock for men's toilets
- 17 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues for parish council staff, buildings or activities
- 18 PONTESBURY FLOWER BEDS –** to delegate authority to Cllrs Fletcher, Lewis, Hignett and Clerk to draw up an action plan for planting until April 2024 with a maximum budget of £1200
- 19 PONTESBURY SPORTS ASSOCIATION PRESENTATION -** to receive presentation from SA
- 20 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 21 PARISH BUSINESS –** matters to be reported
- 22 EXCLUSION OF THE PUBLIC**
- 23 PERSONNEL COMMITTEE MEETING HELD ON 26TH JUNE 2023 –** to consider recommendations:
- 24 DATE AND TIME OF NEXT MEETING –** Monday 11th September 2023 at The Pavilion starting at 7.30pm