

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 13th JULY 2026 AT HABBERLEY VILLAGE HALL AT 6.30PM.** www.pontesbury-pc.gov.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council meeting held on Monday 8th June 2026
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team and a report from residents of Signal Drive
- 6 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Roger Evans
- 7 PLANNING COMMITTEE**
 - 7.1 to approve the minutes of the Planning Committee meeting held on Monday 1st June 2026
 - 7.2 Verbal update report from Chairman of Planning Committee
- 8 PLAY AREA TASK AND FINISH GROUP REPORT –** to approve recommendations from Play Area T&F group
- 9 FACILITIES WORKING GROUP**
 - 9.1 Verbal update from Play area Task and Finish group
 - 9.2 To approve maximum budget of £5500 for additional sand and upgrade to BMX track and to appoint contractor
 - 9.3 To approve underlease with PSA for 25 years and approve additional budget of £500 to PCB Solicitors for work done on underlease with Pontesbury Sports Association to register the 25 year lease with Land Registry, trustee ID checks and for an Energy Performance Certificate.
 - 9.4 To approve delegated authority to Clerk, Cllrs Fletcher and Hignett to sign the underlease with PSA as above
 - 9.5 To approve Highline to do electrical survey of 20% of streetlights each year in order to meet the 5 year timeline of all lights receiving an electrical inspection, as the lanterns were all newly installed in 2025
 - 9.6 To approve payment of £456 towards the annual cleaning/inspection of the solar lighting along the cycleway (offset by a contribution of £226 from Minsterley Parish Council)
 - 9.7 to approve additional budget of £300 for revaluation of Trading Post, Sports Pavilion, bus shelters, public toilets and the Pavilion for insurance purposes by Cardinus (this includes a site visit). £1500 budget previously agreed by Full Council at June meeting.
- 10 PERSONNEL COMMITTEE**
 - 10.1 to approve Cllr Trow as Chair and Cllr Fletcher as Vice-Chair
 - 10.2 to receive a verbal report from Cllr Trow of the meeting held on 2nd July 2026
 - 10.3 to approve minutes of Personnel Committee meeting held on 26th January 2026
 - 10.4 the staffing impact of potential future partnership working with Shropshire Council and succession for staff and Cllrs
 - 10.5 to approve RFO be paid for an additional 20 hours for end of year/audit work
- 11 PAVILION –**
 - 11.1 to approve a payment of £420 to Severn Valley Renewables for the annual clean and inspection of the solar panels
 - 11.2 to approve a new contract with HTL for automatic door inspections
- 12 STATUTORY BUSINESS/FINANCE**
 - 12.1 Income – to note income since the last meeting
 - 12.2 Expenditure for approval
 - 12.3 to approve transfer of monies from CCLA to Unity account for July payments
 - 12.4 To approve £90 payment for a logo for the Rea-Act to Nature cluster on nature recovery (Minsterley and Hanwood councils will contribute a similar amount)
 - 12.5 to receive an update on Casual Vacancies and co-option timetable
 - 12.6 to approve an additional £50 (£800 total) for cutting both sides of the hedge by the public toilets
 - 12.7 to approve transfer of £6000 for sand/BMX upgrade and new bench at the play area from the £9,500 left in the public toilet refurbishment EMR – leaving £3000 in the toilet refurbishment budget for future costs
 - 12.8 to approve payment of £95 for biochar mulch for Oak tree on Hall Bank as recommended in 2025 tree inspection report
 - 12.9 to note that Lloyds Bank fees will drop to £5/month as we now have the precept paid into the Unity account
- 13 TRAFFIC CALMING WORKING GROUP –** to receive verbal report from Cllr Fletcher following a meeting with David Vasmer
- 14 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues
- 15 UPDATE ON HALL BANK JUNCTION IMPROVEMENTS –** to receive verbal update from Cllrs Fletcher/Hignett
- 16 COMMUNITY SPEEDWATCH**
- 17 MEOLE BRACE PARK AND RIDE –** to consider a resident's concern
- 18 REQUEST FOR FUNDING FROM PONTESBURY YOUTH GROUP –** to consider request for £200
- 19 PARTNERSHIP WORKING WITH SHROPSHIRE COUNCIL –** to consider a report from Shropshire Council
- 20 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken
- 21 PARISH BUSINESS –** matters to be reported
- 22 DATE AND TIME OF NEXT MEETING –** Next Meeting of the Parish Council to be held on **Monday 14th September 2026 at the Pavilion, Hall Bank at 6.30pm.**