

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 9th FEBRUARY 2026 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council meeting held on Monday 12th January 2026
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
- 6 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Nick Hignett
- 7 PLANNING**
 - 7.1 Verbal update report from Chairman of Planning Committee
 - 7.2 **PLANNING REFERENCE: 26/00175/CPL FOR INFORMATION ONLY**
DEVELOPMENT PROPOSED: Application for a Lawful Development Certificate for the proposed part conversion of existing integral garage to a play room. **LOCATION: 8 Nursery Lane, Pontesbury, Shrewsbury, Shropshire, SY5 0FP.**
 - 7.3 request for support from Parish Council for local connection by Habberley resident
- 8 PAVILION COMMITTEE -** 8.1 to approve minutes of the Pavilion Committee meeting held on 15th December 2025
- 9 PERSONNEL COMMITTEE –**
 - 9.1 to approve the minutes of the Personnel Committee meeting held on 9th January 2025
 - 9.2 Verbal update report from Chairman Personnel Committee
 - 9.3 to approve Volunteering Policy and application form as recommended by Personnel Committee at meeting held on 26th January 2026
 - 9.4 to approve permanent compressed hours for Pavilion Building Assistant
 - 9.5 to approve change to appraisal system as recommended by Personnel Committee
- 10 STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 To transfer of funds from CCLA account to Unity current account for general payments for February 2026
 - 10.4 Quarter 3 2026-27 bank reconciliation for all accounts
 - 10.5 Quarter 3 2026-27 budget monitoring report
 - 10.5 to approve 2026-27 contract with ccc4 business group for support with ANPR camera
 - 10.6 to approve 2026 condition report for streetlights and delegate authority to Clerk to organize this with a maximum budget of £700
 - 10.7 to delegate authority to Clerk to send a request to Friends of Pontesbury Library for £4000 contribution towards 2025-26 grant to Shropshire Library Service
 - 10.8 to approve payment of £117 for Legal Expenses cover for Worknest (HR and H&S support)
- 11 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues for parish council staff, buildings or activities
- 12 REQUEST FOR ADDITIONAL COUNCILLORS FOR COMMITTEES/WORKING GROUPS –** additional councillors are needed for the Facilities Working group and the Pavilion Committee
- 13 REQUEST TO SITE GRIT BIN ON PARISH COUNCIL LAND ALONGSIDE HALL BANK MEADOW –**
- 14 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 15 PARISH BUSINESS –** matters to be reported
- 16 DATE AND TIME OF NEXT MEETING –**Annual Parish Council Meeting to be held on **Monday 9th March 2026 at Pontesbury Public Hall at 6.30pm.**

Clerk to the council 03/02/2026

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