

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 8th DECEMBER 2025 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesburyparishcouncil.org.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Parish Council meeting held on Monday 24th November 2025.
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
- 6 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Roger Evans
- 7 PLANNING**
 - 7.1 Verbal update report from Chairman of Planning Committee
- 8 FINANCE & GENERAL PURPOSES COMMITTEE**
 - 8.1 to approve minutes of FGP meeting held on 23rd October 2025
 - 8.2 to approve Actuarial Revaluation by Shropshire County Pension Fund as recommended by FGP Committee
- 9 FACILITIES WORKING GROUP -** To approve the following recommendations from the Facilities Working Group meeting held on Monday 8th December 2025
 - 9.1 to approve work recommended in the Legionella Risk Assessment for the public toilets
 - 9.2 contractor for tree work recommended in the Tree Inspection Survey report
 - 9.4 to approve delegated authority to FWG to draw up a specification for the ground's maintenance contract to be re-let in April 2026 and to obtain quotes from contractors to bring back to the March 2026 meeting
 - 9.5 to delegate authority to FWG to organise refurbishment of the bench on Pontesbury Hill Road as requested by local resident
- 10 STATUTORY BUSINESS/FINANCE**
 - 10.1 Income – to note income since the last meeting
 - 10.2 Expenditure for approval
 - 10.3 To transfer of funds from CCLA account to Unity current account for general payments for December 2025
 - 10.4 to approve parish council IT policy as drawn up by Clerk
- 11 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues for parish council staff, buildings or activities
- 12 PARISH COUNCIL STRATEGIC PLAN 2026-28 –** to review Strategic Plan and actions for 2026-27 in order to inform 2026-27 budgets
 - 12.1 delegate authority to a working group to come up with a proposal for amalgamating the parish council, Pavilion and Neighbourhood Plan websites
- 13 CIL ALLOCATIONS REVIEW –** to review current Neighbourhood Fund allocations and to consider the following recommendations as discussed at meeting on 24th November and FGP meeting on 4th December :
 - 13.1 £10,000 be reallocated from Allotment fund to Play Area refurbishment fund
 - 13.2 £8,000 be reallocated from Allotment fund to pay for streetlight pole replacements in 2026-27
- 14 REQUEST FOR FUNDING FOR GREEN DAY IN MAY 2026 -** St George's Eco-club and Pontesbury Climate Emergency Action Group request for funding for an event to be held on 2nd May 2026
- 15 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 16 PARISH BUSINESS –** matters to be reported
- 17 DATE AND TIME OF NEXT MEETING –**Parish Council Meeting to be held on **Monday 12th January 2026 at The Pavilion at 6.30pm.**

Clerk to the council 03/12/2025

