Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT PONTESBURY PARISH COUNCIL MEETING WILL TAKE PLACE ON MONDAY 9TH NOVEMBER 2026 AT THE PAVILION, HALL BANK AT 6.30PM. www.pontesbury-pc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST AND DISPENSATIONS

3 **PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)

4 MINUTES OF COUNCIL - To approve the Minutes of the Parish Council meeting held on Monday 12th October 2026. (

5 **POLICE MATTERS** – to receive a report from a member of the Local Policing Team

6 SHROPSHIRE COUNCIL MEMBER – to receive verbal report from Shropshire Councillor Nick Hignett

7 PLANNING COMMITTEE

7.1 to approve the minutes of the Planning Committee meeting held on Monday 5th October 2026

7.2 Verbal update report from Chairman of Planning Committee

8 FACILITIES WORKING GROUP –

8.1 to approve engagement of a project manager to look at all options for devolution of services from SC

8.2 to approve the inclusion of a simple questionnaire on devolution of services in the December/January newsletter

8.3 to approve maximum budget of £750 to refurbish a further 6 benches in Spring 2027

9 FINANCE & GENERAL PURPOSES COMMITTEE –

9.1 to approve minutes of FGP meeting held on 28th May 2026

9.2 to approve delegated authority to Deputy Clerk to spend up to £500 under approved Pavilion budgets

9.3 to approve revised Internal Controls policy

9.4 to approve reserves transfers as recommended by FGP

9.5 to approve Direct Debit to HMRC

9.6 to approve VAT partial exemption calculation for 2025-26

9.7 to approve Investment Strategy as recommended by FGP

10 STATUTORY BUSINESS/FINANCE

10.1 Income – to note income since the last meeting

10.2 Expenditure for approval

10.3 to approve transfer of funds from CCLA to Unity account for November payments

10.4 to NOTE Quarter 2 bank reconciliation for all accounts

10.5 to NOTE Quarter 2 budget monitoring report for all accounts

10.6 to receive Quarter 2 Internal Checks report

10.7 to approve amended Subject Access Request and Data Breach policies

10.8 to approve reviewed Freedom of Information Scheme

10.9 to retrospectively approve £220 for Cllr Ken Day to attend visual inspection of trees initial training

11 HEALTH AND SAFETY MATTERS – to raise any parish council health and safety issues for parish council staff, buildings or activities

12 **POLES COPPICE –** to receive management report for 2026 and consider request for funds for 2027-28

13 **FOOD RESILIENCE PROJECT**

14 CLERK'S REPORT – to receive a verbal report from the Clerk on outstanding matters and action taken since the last Council meeting.

15 PARISH BUSINESS – matters to be reported

16 DATE AND TIME OF NEXT MEETING –Next Meeting of the Parish Council to be held on Monday 14th December 2026 at the Pavilion, Hall Bank at 6.30pm.

Parish Clerk: Debbie Marais **Email:** clerk@pontesbury-pc.gov.uk 03/11/26 DMarais