

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT THE NEXT **PONTESBURY PARISH COUNCIL MEETING** WILL TAKE PLACE ON **MONDAY 14TH SEPTEMBER 2026 AT THE PAVILION, HALL BANK AT 6.30PM.** www.pontesbury-pc.gov.uk

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 PUBLIC QUESTIONS AND COMMENTS –** (Fifteen minutes will be allowed)
- 4 MINUTES OF COUNCIL -** To approve the Minutes of the Extraordinary Parish Council meeting held on Monday 24th August 2026.
- 5 POLICE MATTERS –** to receive a report from a member of the Local Policing Team
- 6 SHROPSHIRE COUNCIL MEMBER –** to receive verbal report from Shropshire Councillor Nick Hignett
- 7 PLANNING COMMITTEE**
 - 7.1 to approve the minutes of the Planning Committee meeting held on Monday 3rd August 2026 (*minutes available on the parish council website*)
 - 7.2 Verbal update report from Chairman of Planning Committee
- 8 PAVILION –**
 - 8.1 to approve minutes of the Pavilion Committee meeting held on Monday 20th April 2026 (*minutes available on the parish council website*)
 - 8.2 to receive a verbal update from Cllr Fletcher
- 9 STATUTORY BUSINESS/FINANCE**
 - 9.1 Income – to note income since the last meeting
 - 9.2 Expenditure for approval
 - 9.3 to approve transfer of £30,000 from CCLA to Unity account for September/October payments and £2000 from Unity to Lloyds account for payments.
 - 9.4 to receive an update on Casual Vacancies and co-option timetable
 - 9.5 to approve new contract fee of £242 for DMPayrollservices for 2027-28
 - 9.6 Note NJC pay agreement for 2026-27 and approve pay increase be backdated to April 2026 as agreed by NALC
 - 9.7 External Audit - Completion of external audit for 2025/26-report from auditor to be received and noted
- 10 HEALTH AND SAFETY MATTERS –** to raise any parish council health and safety issues for parish council staff, buildings or activities
 - 10.1 to approve a payment of £495 for a woodland management plan for the woodland at the sports area on the grounds that use of the woodland by the public is deemed a health and safety risk.
- 11 REVIEW OF RISK ASSESSMENTS/ASSET REGISTER –** to approve amended risk assessments as prepared by Clerk
 - 11.1 Organisational Risk Assessment
 - 11.2 Financial Risk Assessment
 - 11.3 Business Continuity Plan
- 12 REQUEST FOR FUNDING FROM PONTESBURY PUBLIC HALL –** to consider request for £5000 towards solar panels
- 13 HALL BANK IMPROVEMENT –** to receive a verbal update from Cllrs Hignett/Fletcher on phase 1 and 2
- 14 PARISH COUNCIL INSURANCE –** to receive recommendation from Cllrs Fletcher, Hodges and parish council staff concerning insurance policy renewal
- 15 COMMUNITY INFRASTRUCTURE LEVY –** to note amount of Neighbourhood Fund paid to the Parish Council in April 2026 in report from Shropshire Council and to authorise the completion of the Neighbourhood Fund Annual Report form in accordance with National CIL Regulations.
- 16 PONTESBURY YOUTH GROUP SUMMER ACTIVITIES REPORT -** to receive and NOTE the report following a grant from the parish council
- 17 CLERK'S REPORT –** to receive a written report from the Clerk on outstanding matters and action taken since the last Council meeting.
- 18 PARISH BUSINESS –** matters to be reported
- 19 DATE AND TIME OF NEXT MEETING –**Next Meeting of the Parish Council to be held on **Monday 12th October 2026 at the Pavilion, Hall Bank at 6.30pm.**