

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **THURSDAY 12<sup>th</sup> MAY 2022 AT THE PAVILION AT 7.00PM.**

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **MINUTES OF COUNCIL** - To approve the Minutes of the Finance & General Purposes Committee Meeting held on 9 December 2021
4. **REVIEW OF FINANCIAL REGULATIONS**
5. **REVIEW OF COMMITTEE TERMS OF REFERENCE**
6. **STATUTORY BUSINESS & FINANCE** - to recommend for approval at Annual Meeting of the Council on 16 May 2022 the following:
  - i) £150 for a special Platinum Jubilee insert into the village newsletter for June 2022, from the £2250 earmarked for this event by council at the January 2022 meeting
  - ii) £75 for compost for the flower beds for Tony Bishton
  - iii) Transfer of remaining precept monies from Pavilion Lloyds account (paid into this account by SC in error) to Unity Current account and to CCLA Public Sector Deposit Fund (*Agenda papers attached*)
  - iv) £30 for Clerk/Deputy to attend virtual SLCC webinar on committees/working groups
  - v) Transfer of £2794.70 VAT refund from Unity current account to Pavilion Lloyds account for VAT relating to Pavilion expenditure
  - vi) Following a request from the Internal Auditor payments will now use the numbers generated by Scribe – Clerk will backdate this to include the April 2022 payments and Chair will re-sign the R&P list approved by council
  - vii) Reviewed list of DD and SO for 2022-23
7. **INTERNAL AUDIT/END OF YEAR ACCOUNTS FOR 2021/2** – to consider the Internal auditors report and recommendations and to recommend for approval/adoption the following to the May/June Full Council Meetings for approval
  - i) Internal Controls Policy & Statement of Internal Financial Controls
  - ii) Summary of Receipts & Payments 2021-22
  - iii) Explanation of variances
  - iv) Bank reconciliation on 31 March 2022
8. **EARMARKED RESERVES** – to consider earmarked reserves for 2022-23 as prepared by Clerk
9. **DATE OF NEXT MEETING**

Clerk to the council 08/05/2022

