

# Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **FULL COUNCIL MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 11<sup>th</sup> OCTOBER 2021 AT THE PAVILION, HALL BANK AT 7.30PM**. A COVID RISK ASSESSMENT IS IN PLACE.

## AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **CO-OPTION OF NEW COUNCILLOR**
- 3 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 4 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 5 **MINUTES OF COUNCIL** - To approve and sign as an accurate record the Minutes of the Full Council Meeting held on 13<sup>th</sup> September 2021
- 6 **POLICE MATTERS**
- 7 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr R Evans
- 8 **PLANNING**
  - 8.1 To receive and adopt the minutes of the planning committee meeting held on 6<sup>th</sup> September 2021.
  - 8.2 Verbal update report from Chairman of Planning Committee
  - 8.3 Verbal update on comments about Diversion of footpath 14
  - 8.4 To reconsider planning application 21/03534/Ful Brook Vessons
  - 8.5 To consider response to consultation on number of planning committees
- 9 **STATUTORY BUSINESS/FINANCE**
  - 9.1 Receipts – to note income since the last meeting
  - 9.2 Payments for approval
  - 9.3 To note quarter 2 2021-22 bank reconciliation for all accounts
  - 9.4 To note quarter 2 2021-22 budget monitoring report
  - 9.5 External Audit - Completion of external audit for 2020/21 - report from auditor to be received and noted
  - 9.6 To approve transfer of £35,000 from Nationwide Savings account to Unity current account for remainder of 2021-22 leaving £50,000 for general reserves in the Nationwide account
- 10 **RETROSPECTIVE APPROVAL FOR DECISIONS MADE UNDER DELEGATED AUTHORITY SINCE THE 13<sup>TH</sup> SEPTEMBER 2021 FULL COUNCIL MEETING**
- 11 **INSURANCE RENEWAL** – update from Clerk and to consider cyber-crime insurance
- 12 **PAVILION STEERING GROUP**
  - 12.1 To receive a verbal report and update from Cllr D Fletcher including feedback from the Pavilion Steering Group.
  - 12.2 To approve purchase of additional PIR external light on side of building and to delegate authority to Clerk and Chair to obtain quotes and purchase light.
  - 12.3 To consider purchase of external noticeboard for Pavilion
- 13 **COUNCILLOR SURGERIES** – to consider programme of surgeries
- 14 **PARISH COUNCIL MEETINGS** – to consider the following;
  - 14.1 Start times of Full Council meetings
  - 14.2 COVID Risk Assessment for Full Council meetings
- 15 **CLIMATE EMERGENCY BILL** – to consider request for support and draft motion
- 16 **REMEMBRANCE SUNDAY** – Retrospective approval of donation payment for wreath payable to Royal British Legion Poppy Appeal and confirm that Parish Council Chairman will lay wreath on behalf of the Parish Council
- 17 **POLICIES AND PROCEDURES** – to approve the following updated policies (*All updated policies can be found on the parish council website:*
  - 17.1 Freedom of Information scheme
  - 17.2 Community grants policy
  - 17.3 Complaints policy
- 18 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues for parish council staff, buildings or activities including;
  - 20.1 Consider advice from Shropshire Council Health & Safety team about annual H&S audit for 2021
- 19 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action taken since the last Council meeting
- 20 **PARISH BUSINESS** – matters to be reported
- 21 **DATE AND TIME OF NEXT MEETING** - **8<sup>th</sup> November 2021 at The Pavilion starting at time to be decided**

*DMarais*

Clerk to the council 06/10/2021

Clerk: Debbie Marais, 8 Holbache Rd, Oswestry, Shropshire, SY11 1RP Tel: 01691 661157 Email: [clerk@pontesburypc.org.uk](mailto:clerk@pontesburypc.org.uk)