

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **MONDAY 11th JULY 2022 AT HABBERLEY VILLAGE HALL AT 7.30PM.**

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve and sign as an accurate record the Minutes of the Extraordinary Full Council Meeting held on 23rd June
- 5 **POLICE MATTERS**
- 6 **SHROPSHIRE COUNCIL MEMBER** – to receive verbal report from Cllr N Hignett
- 7 **PLANNING**
 - 7.1 To receive and Note the minutes of the planning committee meetings held on 3rd May and 6th June 2022 (available on parish council website).
 - 7.2 Verbal update report from Vice-Chairman of Planning Committee including Neighbourhood Plan update
- 8 **STATUTORY BUSINESS/FINANCE**
 - 8.1 Receipts – to note income
 - 8.2 Payments for approval
 - 8.3 To approve £60 for SALC training on Meetings/Fundamentals for Councillors for Cllr Windows
 - 8.4 To approve payment of £468.00 for Scribe Accounts Annual Software Licence 1/9/22 – 31/08/23
- 9 **COMMUNITY NOTICEBOARD** – to consider siting and quotes for community noticeboard
- 10 **ANPR CAMERA PROJECT** – to receive an update from Cllrs Fletcher, Evans and Hignett and to approve Data Protection Policies associated with use of cameras as prepared by working group
- 11 **REQUEST FOR FUNDING FROM SHROPSHIRE ARMY CADET FORCE** – to consider request for funding towards cadet outward bound trip to Cyprus
- 12 **PUBLIC TOILETS** – to consider setting up a working group to look at the refurbishment of this facility
- 13 **HEALTH AND SAFETY MATTERS** – to raise any parish council health and safety issues
 - 13.1 To consider quote of £145 from Shropshire Council to undertake the remedial work to potholes near Trading Post
- 14 **JOINT CIL WORKING GROUP** – to receive update from meeting held on 14/6/2022 and to approve
 - 14.1 procedures recommended by the working group for allocating funds to projects
- 15 **PAVILION COMMITTEE** – to consider following requests
 - 15.1 To consider maximum budget of £100 for mirrors in the toilets – requested by building users
 - 15.2 To consider maximum budget of £400 for 3 large rectangular planters for community gardening at Pavilion
 - 15.3 To consider purchase of Jubilee edition print of Pontesbury by Emma Lawrence to hang in Pavilion – cost £60 printed on canvas or £100 approx for framed print
 - 15.4 To retrospectively approve payment of £89.84 for emergency lighting repairs recommended in the emergency lighting inspection in June
- 16 **PARISH COUNCIL ANNUAL REPORT 2021-22** – to consider Annual Report as prepared by Clerks and make a decision about printing this year
- 17 **PONTESBURY CLIMATE EMERGENCY ACTION GROUP** – to receive update and consider request for £20 for annual membership for Marches Meadows Group
- 18 **FRIENDS OF PONTESBURY CEMETERY** – to consider request to appoint a parish council representative to this group
- 19 **CLERK'S REPORT** – to receive a written report from the Parish Clerk on outstanding matters and action
- 20 **PARISH BUSINESS** – matters to be reported
- 21 **EXCLUSION OF THE PUBLIC**
- 22 **HALL BANK OPEN SPACE** – to receive an update from Cllrs Fletcher and Lewis and to review the request by Shropshire Homes for the parish council to take ownership of the open spaces on the Hall Bank development
- 23 **GROUNDS MAINTENANCE CONTRACT 2022-2026** – Council to consider quotes for grounds maintenance contract and to set up a working group to consider new NALC guidelines on use of herbicides
- 24 **APPOINTMENT OF FINANCE/ADMIN OFFICER** – to consider recommendation for appointment of Finance/Admin Officer from Personnel Committee following July interviews
- 25 **DATE AND TIME OF NEXT MEETING - 12th September 2022 at The Pavilion at 7.30pm**

Clerk to the council 5/07/2022

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