

## **PONTESBURY PARISH COUNCIL**



### **Full Council Meeting held at Pontesbury Public Hall on Monday 10th March 2025 at 7.30pm**

#### **PRESENT**

Councillors: D Fletcher, N Hignett, R Evans, J Pritchard, M Trow, A Windows, A Hodges, P Heywood and D Jones

**Clerk of the Meeting:** Debbie Marais

**Public present:** None

#### **176.24 Apologies for Absence**

Apologies for absence were received from Cllrs N Lewis, D Gregory, C Sandells and S Davies

#### **177.24 Declarations of Interest and Dispensations – None**

#### **178.24 Public Questions and Comments - None**

#### **179.24 Minutes of Council**

After a proposal from Cllr Hignett, seconded by Cllr Jones, all in favour, it was **RESOLVED to APPROVE the Minutes of the Parish Council Meeting held on 10<sup>th</sup> February 2025.**

#### **180.24 Planning**

180.24.1 After a proposal from Cllr Hodges, seconded by Cllr Trow, all in favour, it was **RESOLVED to APPROVE the minutes of the Planning Committee meeting held on 3<sup>rd</sup> February 2025.**

180.24.2 Cllr Hodges gave a verbal report which was **NOTED.**

#### **181.24 Facilities Working group**

181.24.1 The notes from the FWG meeting held on 25<sup>th</sup> February 2025 were received and **NOTED.**

181.24.2 After a proposal by Cllr Hignett, seconded by Cllr Windows, all in favour, it was **RESOLVED to APPROVE a feasibility stage in the refurbishment of the public toilets (to include CCTV installation) and to delegate authority to the Facilities Working Group to manage this feasibility stage**

181.24.3 After a proposal by Cllr Windows, seconded by Cllr Trow, all in favour, it was **RESOLVED to APPROVE the appointment of a project manager to undertake the feasibility stage, meeting with companies and reporting back to Facilities Working Group with refurbishment options and to draw up a full specification once the refurbishment option is chosen by Full Council**

181.24.4 After a proposal by Cllr Windows, seconded by Cllr Jones, all in favour, it was **RESOLVED to APPROVE delegated authority to Clerk/Chair to meet with Shropshire Council about repairs needed to bring the play area up to a reasonable level of repair to last for at least 2 years until any refurbishment takes place.**

181.24.5 After a proposal by Cllr Pritchard, seconded by Cllr Hignett, all in favour, it was **RESOLVED to APPROVE delegated authority to Clerk/Cllrs Fletcher and Lewis to engage a contractor to get the tree work done on School Green to reduce the obscuring of street/footway lighting which is a health and safety concern.**

#### **182.24 Statutory Business and Finance**

182.24.1 Income of £14,448.31 . This was **NOTED.**

182.24.2 After a proposal from Cllr Pritchard, seconded by Cllr Heywood, all in favour, it was **RESOLVED to approve March 2025 payments of £25,981.38 as attached.**

182.24.3 After a proposal from Cllr Heywood, seconded by Cllr Trow, all in favour, it was **RESOLVED to retrospectively approve transfer of £15,000 from CCLA to Unity for March payments**

182.24.4 After a proposal from Cllr Trow, seconded by Cllr Pritchard, all in favour, it was **RESOLVED to retrospectively APPROVE payment of £300 to SALC's VAT advisor to be appointed to carry out the partial exemption calculation**

182.24.5 After a proposal by Cllr Trow, seconded by Cllr Pritchard, all in favour, it was **RESOLVED to APPROVE a payment of £350 to Healthmatic for a specialist clean up of the area behind the public toilets.**

182.24.6 After a proposal by Cllr Hignett, seconded by Cllr Evans, all in favour, it was **RESOLVED to APPROVE the renewal of the contract with CCC4 Business for 2025-26 for specialist support with the ANPR camera project**

182.24.7 After a proposal by Cllr Heywood, seconded by Cllr Trow, all in favour, it was **RESOLVED to retrospectively APPROVE a transfer of £2500 from Unity to Lloyds account, as the Shropshire Council Library licence payment was made into the Unity account.**

**183.24 Health & Safety Matters – None raised.**

**184.24 May 2025 Elections.** A verbal update was given by Clerk and Cllrs were given their nomination papers.

184.24.1 After a proposal by Cllr Pritchard, seconded by Cllr Evans, all in favour, it was **RESOLVED to APPROVE that councillors taking office in 2025 would sign their Declaration of Acceptance of Offer forms at the Annual Meeting of the Council on 12<sup>th</sup> May 2025**

**185.24 VE Day Celebrations.** Unfortunately the ringing of the bells would not be possible on 8<sup>th</sup> May. Cllrs Fletcher/Trow would speak to St George's Church rector to talk about alternative activities

#### **186.24 Asset review**

186.24.1 After a proposal by Cllr Jones, seconded by Cllr Trow, all in favour, it was **RESOLVED to APPROVE a replacement noticeboard for St. Anne's Church in Lea Cross.** Cllr Evans would research a site.

186.24.2 After a proposal by Cllr Jones, seconded by Cllr Trow, all in favour, it was **RESOLVED to APPROVE the new appointee as cleaner for Halston Cottages bus shelter and to make the back payment as recommended by RFO in a confidential report received by Cllrs.**

Cllr Evans asked if the new defibrillator at Plealey could be added to the parish council maintenance list

Cllr Pritchard asked if a new defibrillator could be purchased for Habberley and for it to be added to the parish council maintenance list.

Both requests would be added to the April meeting agenda.

**187.24 Clerk's Report** - A report from the Parish Clerk was received and noted. Cllr Fletcher invited all councillors to attend the Climate Fresk on 15<sup>th</sup> March at The Pavilion.

**188.24 Parish Business** the following parish business was reported:

Cllr Trow was still chasing the 2 missing chevrons on the verge on the A4386. The issue had been reported on FixMyStreet and included in the email to Highways and a date of 10<sup>th</sup> February had been given but no work done so far. Clerk would write to SC

Cllr Hignett would speak to the resident in Polesgate and give an update

Cllr Evans asked for Clerk to contact the SC CEO to request that the Flooding Officer be asked to attend a site visit in Pontesbury parish in response to Clerk's previous email to SC

Cllr Pritchard expressed frustration that the drains around Habberley had still not been cleared

Cllr Heywood expressed concern about the amount of surface water collecting on Woodhall Drive. Cllr Evans would follow this up

Cllr Hodges expressed frustration at the lack of response from SC Flooding Officer about site in Pontesford. Cllr Hignett would follow this up.

**189.24 Date and Time of Next Meeting. The Annual Meeting of the Parish Council will be held on Monday 12<sup>th</sup> April 2025 at The Pavilion at 7.30pm**

**The meeting closed at 8.25pm**

Signed: .....  
Chairman Pontesbury Parish Council

Date: .....