

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A **FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF PONTESBURY PARISH COUNCIL** WILL TAKE PLACE ON **TUESDAY 6TH DECEMBER 2022 AT THE PAVILION AT 7PM.**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3. MINUTES OF COUNCIL** - To approve the Minutes of the Finance & General Purposes Committee Meeting held on 1 September 2022
- 4. DRAFT PARISH COUNCIL STRATEGIC PLAN 2021-24** to review draft strategic plan priorities for 2023-24 and make recommendations to Full Council meeting on 12th December 2022
- 5. RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING ON 24th November 2022.** To consider the following recommendations from the personnel committee which have financial bearing for 2022-23 budget;
 - i) Office space for parish council staff to take forward at earliest opportunity
 - ii) £120 for SLCC Practitioners Conference for Finance Officer
 - iii) Staff and councillor training budget to be kept at £1000
 - iv) Annual increment of 1 scale point for all staff to take effect on 1 April 2023, as stated in staff contracts and built into draft budget to follow (to be recommended to Full Council at 12th December meeting)
 - v) Newsletter editorial to be taken over by Deputy Clerk (to be recommended to Full Council at 12th December meeting)
 - vi) As far as possible where not legally bound, council meetings to be held on zoom. It is accepted that in some cases face to face is more efficient, but on the whole zoom is just as effective, more cost efficient and environmentally friendly, and reduces long staff days (to be recommended to Full Council at 12th December meeting)
- 6. PAYROLL CONTRACT** – to consider contract document received from DM Payroll for services for 2023-24 and make recommendation to Full Council Meeting on 12th December 2022.
- 7. GROUNDS MAINTENANCE FUND FROM SHROPSHIRE HOMES FOR HALL BANK** – to consider how to invest the monies received from Shropshire Homes
- 8. TRANSFER OF MONIES TO UNITY CURRENT ACCOUNT** – to approve transfer £35,000 from Nationwide Savings Account to Unity Current account and consider closing Nationwide account.
- 9. FINANCIAL BUDGET FOR 2023/24** – Prepare budget and recommendation for precept request for consideration by full Council meeting on the 9th January 2023
- 10. EXCLUSION OF THE PUBLIC**

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).
- 11. CONSIDERATION OF DEPUTY CLERK HOURS TO BE 25.5 HOURS/WEEK ALL YEAR**
- 12. DATE OF NEXT MEETING**

Clerk to the council 30/11/2022

