

Pontesbury Parish Council

NOTICE IS HEREBY GIVEN THAT A PERSONNEL COMMITTEE MEETING OF PONTESBURY PARISH COUNCIL WILL TAKE PLACE ON WEDNESDAY 1JUNE 2022 AT 6.30PM AT THE PAVILION, HALL BANK.

www.pontesburyparishcouncil.org.uk Please contact the Parish Clerk clerk@pontesburypc.org.uk if you wish to attend.

AGENDA

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC QUESTIONS AND COMMENTS** – (Fifteen minutes will be allowed)
- 4 **MINUTES OF COUNCIL** - To approve the Minutes of the Personnel/Human Resources Committee Meeting held on 6th January 2022
- 5 **EXCLUSION OF THE PUBLIC**
To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).
- 6 **APPOINTMENT OF FINANCE/ADMIN OFFICER** – to review job description/pay scales as delegated by full council and plan new recruitment campaign.)
- 7 **SUCCESSION PLANNING** – to discuss action plan and training needs for councillors to ensure succession for major roles
- 8 **DATE AND TIME OF NEXT MEETING** – to agree date of next meeting



Clerk to the council 26/05/2022